

1. **Name in full** (In Block Letters) - **MOORTTIMATEE SAMANTARAY**
2. **Educational Qualification** - **B.Sc. (Hons.), M.Lib. & I.Sc (Gold Medal), Ph.D.**
- Title of Ph.D. thesis awarded** - “Status and job satisfaction of the women library professionals-a comparative study in few university libraries of eastern India”. (Library & Information Science)
3. **Professional Experience** - Since 17th January, 1986
4. **Present Employer** - Director, NCERT, New Delhi
5. **Date of Birth** - 27-03-1963
(In words) (Twenty Seventh March, Nineteen Hundred Sixty Three)
6. **Spouse Name** - Prof. Pravakar Rath
7. **Mailing/Permanent Address** - Flat No. 223, Plot No. 34, United Apartment, Sector-4, Dwarka, New Delhi – 110 078
- E-mail I.D. – murtimati.rath@gmail.com

8. **Co-curricular, extension and professional development related activities:**

Sl No.	Description
1.	Annual Book Week: Annual Book Week was initiated and organized every year in JDMC college, DU since 1999. It was a one week programme. Various book related activities were conducted with the help of students, teachers and library committee members. This programme was very helpful in promoting reading habit among students.
2.	Book Exhibition: The book exhibitions were organized by the library to appraise the readers about the newly published books and were useful for selecting the books in JDMC, DU and LDD, NCERT as well.
3.	Orientation Programme: The new members are being oriented about the rules and regulations of the library. The programme helps the readers to know about different library resources and services provided by the library and how to handle the OPAC. The programme was undertaken in both the places (JDMC & LDD).
4.	Different Book related Competitions: Organised book related Essay competitions, Quiz competitions, Book jacket design competitions, Book hunt etc to motivate the college students towards library use. A special prize for the maximum use of library was instituted which helped in usage of library resources.
5.	Introduced “Know Your Library” in JDMC, DU, which is a printed brochure reflecting different activities of the library.
6.	Wrote Articles/ Books for children: wrote articles for children with an aim to popularize science, which were published in the daily newspaper “Prajatantra” and other popular children magazines in Odia.
7.	Instituted prize for the most co-operative, hard working staff of library motivating the staff to work in a competitive spirit in JDMC.
8.	Initiated monthly meeting with staff to promote team spirit & bring transparency in different policy matters and to meet the deadline for different work mentioned in RFD (Result Framework Document) of LDD.

9. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

Sl No.	Description
1.	V. V. Giri National Labour Institute, Noida - Resource Person in V.V. Giri National Labour Institute (An autonomous body of Ministry of Labour, Govt. of India), Noida during the Brain-Storming Session involving the librarians of nearly 20 major libraries of Delhi and Noida on 23 rd November 2004.
2.	RIE's: Involved in different PAC programmes of RIE, Libraries since 2006 till date.
3.	Department of Science, Communication & Education, DU. - Invited as one of the panelists to speak on 'Role of School Libraries in Quality Education' on 25 th February 2007.
4.	SCERT, Delhi - Invited as Resource Person by during the training programme for school librarians on 23 rd August 2007.
5.	NCTE (National Council For Teacher Education)- Invited as resource person to attend the meeting of the committee of experts and teacher educators to develop manuals in teacher education programmes on 16-17 th October 2008 and 11-12 November 2008
6.	NPEP (National Population Education Programme): Coordinated AERC (Adolescence Education Resource Centre) during 2010.
7.	Asia Pacific Institute of Management - Nominated as the member of the national advisory committee for the "National conference on managing libraries in new information environment - 2011 held on 7-8 th January 2010.
8.	DPS, Dwarka, New Delhi - Invited as Panelist in Panel discussion on the theme "Value Plan for my Library" on 5-02-2010.
9.	United Nations Fund for Population Activities (UNFPA) - Invited to attend as the selection committee member by UNFPA for Adolescence Education Program (AEP) content expert for Adolescence Education Resource Centre (AERC) on 24 th June 2010.
10.	SCERT, Patna: Vetted manual for School Librarians "PUSTAKALAYAM" developed by SCERT, Patna during 2011.
11.	Atomic Energy Central School, Narora - Invited as a resource person in "Orientation Training Programme by Librarian of AE Central Schools" and delivered a lecture on "CCE & School Libraries" on 10-05-2011.
12.	RRRLF (Raja Rammohan Roy Library Foundation): Member of Public Library skill development programme (SDP) organized by RRRLF on 29 th August 2011.
13.	CMS(Centre for Media Studies): Invited as a Panelist in the Panel discussion on "Towards a Knowledge Society – Children's Library Movement" organized by CMS on 10 th February 2012 at IIC.
14.	MHRD(Higher Education) - Attended the meeting with the Stake Holders and Copyright Experts to discuss the proposed WIPO Treaty on "Copyright Exceptions and Limitations for Libraries and Archives" on 16 th February 2012.
15.	NUEPA - Acted as External Expert for the screening of applications for the post of Librarian on 21 st September 2012.
16.	Scholastic - Invited as a Panelist in discussion on "Ideas for a Vibrant Library".
17.	BIS (Bureau of Indian Standards) - Invited as a Resource Person in the Meeting of Documentation and Information Sectional Committee, MSD (Management and Systems Division) 5 on different dates. Also a member of MSDC.
18.	NBT - Invited as resource person (speaker) to speak on the invited paper "Towards an ideal Library of Children's Literature" and Participated as resource person in the brain-storming session "for modernization of NCCL Library" and acted as external expert for the screening of applications for the post of Assistant Librarian, prepared Question Papers for the short listing of

	applications etc.
19.	CIET, NCERT - Invited as the subject expert for selection of JPFs/ CAs/ DEOs/ PA/SPA/SLA.
20.	DEE, NCERT - Acted as the Selection Committee Expert of the Library staff.
21.	DELSL, NCERT - Invited to attend as expert in the screening committee meeting for the post of consultant and SPA.
22.	Morarji Desai National Institute of Yoga (Brainstorming session for library automation) - Expert in the selection committee for the post of Cataloguer.
23.	NIOS (National Institute of Open Schooling): Coordinated the development of course material for Certificate in Library Science in both English & Hindi and involved in question setting.
24.	Canteen committee of JDMC, D.U.: Acted as a member to review the cleanliness, quality of food and renovation of infrastructure.
25.	High power committee, C&W, NCERT: Acted as a member for the renovation of buildings of NCERT.

10. Nature of Involvement:

A.	<p>Library resources organization and maintenance of books, journals, reports; Provision of library reader – services, literature retrieval services to researchers and analysis of reports; Provision of assistance to the departments of University/College with the required inputs for preparing reports, manuals and related documents; Assistance towards updating institutional website with activity related information and for bringing out institutional Newsletters, etc. :</p> <ul style="list-style-type: none"> • Recommend the library policies and services to the library committee and implement the same. • Analyse, select and execute recommendations of HoDs and seek approval from the competent authority. • Plan and conduct monthly staff meeting to discuss the problems and communicate the decisions to have transparency in administration. • Conduct different meetings like Library Committee meeting, Library Purchase Committee meeting DAB etc. • Guide the readers in their field of research. • Cater E-mail based reference services, • Guide and supervise the updating of website. • Supervise the timely release of information products of LDD. • Prepare different proposals pertaining to LDD. • Prepared the RFD of LDD. • Act as PIO for LDD. • Developed a manual for SCERT/SIE/DIET and school librarians. • Developed the manuscript of the book “Role of school libraries in quality education – a selective reading”. • Supervise the completion of work mentioned in RFD. • Took initiative in preparing the bibliography of books available in AERC and put in the website. • Took initiative in preparing the bibliography of books in mathematics and CD’s available in LDD. • Took initiative in developing Textbook Archive in LDD.
B.	<p>ICT and other new technologies’ application for upgradation of library services such as automation of catalogue, learning resources procurement functions, circulation operations including membership records, serial subscription system, reference and information services, library security (technology based methods such as RFID, CCTV), development of library management tools (software), Intranet management :</p> <ul style="list-style-type: none"> • Making proposals for installation of CCTV. • Initiating stock verification job through DCU.

	<ul style="list-style-type: none"> • Organizing book exhibition. • Supervising review of journals and their subscriptions. • Information products are making available to remote readers through e-mail if demanded. • Coordinated AERC. • Website of LDD was redesigned. • Visitor number was introduced on 7th February, 2012 • Abolished passbook system and introduced member I-card since 1st April, 2010. • Initiated and completed the data entry job in-house without outsourcing • Convener of the Library Committee of DLDI. • Convener of the sub-committee to oversee library automation of NCERT library.
C.	<p>Development, organization and management of e-resources including their accessibility over Intranet/Internet, digitization of library resources, e-delivery of information, etc. :</p> <ul style="list-style-type: none"> • Document delivery management through DELNET service. • Proposing for procurement of Web Server. • Proposing for static I.P. address for online journals and availability of WEB-OPAC in intranet and internet. • Coordinating with Libsys Corporation LTD • Initiated the visibility of WEBOPAC in LDD website.
D.	<p>User awareness and instruction programmes (Orientation lectures, users' training in the use of library services as e-resources, OPAC; knowledge resources user promotion programmes like organizing book exhibitions, other interactive latest learning resources, etc. :</p> <ul style="list-style-type: none"> • Orientation programme for CTSA (Soc.Sc.) teachers and groups visiting from teacher training institutes and LIS schools. • Orientation programme (know your library) for external members and casual members. • Display of new arrivals and other information products of LDD, brings awareness among readers. • Organising awareness programmes for readers.
E.	<p>Additional services such as extending library facilities on holidays, shelf order maintenance, library user manual, building and extending institutional library facilities to outsiders through external membership norms :</p> <ul style="list-style-type: none"> • LDD allows external members, institutional members and casual members with proper verification. • Organized symposium on "Developing School Libraries: Changing Dimensions of Library and Information Services" • Organized national seminar on "Role of School Libraries in Quality Education" • Promote institutional membership. • Shelves (books/Journals/ reference section) were rectified involving all professional staff. • Extended hour service – visits for surprise checking on Saturday & Sunday. • Co-ordinate different PAC programmes and involved as resource person with different organizations. • Member of MSDC and MSD 5 of BIS. • The member of BoS of SNDT University, Mumbai. • Member of the Collection Development Committee of Central Secretariat Library, Ministry of Culture, GOI

11. Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, etc.)

Sl No.	Description
1.	Awarded 'Certificate of Attendance' on the occasion of the 49 th Conference and Congress of the International Federation for Information and Documentation (FID), held in New Delhi, India during 15-17 October, 1998.

2.	Attended the Orientation Programme from BLISc/MLISc Counsellors held on 25-26 th June, 2001 at the IGNOU Regional Centre, Shimla.
3.	Attended LibSys training course 1 st Level on 'System Administration' conducted at Training Centre, Gurgaon on 5 th June, 2003.
4.	Attended LibSys training course 2 nd Level on 'System Administration' conducted at Training Centre, Gurgaon on 8 th August, 2003.
5.	Participated in the National Seminar on "Role of Public Libraries as Knowledge Centre in the Modern Society" held on February 14 th , 2004 in the Pragati Auditorium, Pragati Maidan, New Delhi.
6.	Attended the 4 th Convention, PLANNER – 2006 on "Digital Preservation Management and Access to Information in the 21 st Century" organized by INFLIBNET Centre in collaboration with Department of Library and Information Science, Mizoram University, Aizawl during 9 th – 10 th November, 2006.
7.	Coordinated the Discussion Forum "Developing School Libraries", organized by the National Knowledge Commission, New Delhi, in collaboration with the NCERT on 21 st July, 2007.
8.	Participated in the 6 th International CALIBER 2008 jointly organized by the INFLIBNET Centre, Ahmedabad and University of Allahabad on the theme "From Automation to Transformation" held at the Central Library on 28 th , 29 th February and 1 st March, 2008.
9.	Attended "Libraries on the Agenda" an International Seminar on Library Advocacy on 13 th March, 2008 at max Mueller Bhavan, New Delhi, organized by Max Mueller Bhavan, Goethe Institute in collaboration with British Council, French Embassy, Instituto Cervantes and supported by the National Knowledge Commission.
10.	Attended the International Conference on Academic Libraries ICAL – 2009 organized by Delhi University Library System at University of Delhi during October 5-8, 2009.
11.	Participated in the 55 th ILA Conference on "Library & Information Science in the Digital Era" jointly organized by Indian Library Association (ILA) & Birla Institute of Management Technology (BIMTECH) in association with Ranganathan Society for Social Welfare & Library Development (RSSWLD) during 21-24 th January, 2010.
12.	Participated in the Third International Conference on Digital Libraries (ICDL 2010) held during 23-26 February, 2010.
13.	Attended National Conference on "Managing Libraries in New Information Environment" held on January 07-08, 2011 organized by Asia Pacific Institute of Management, New Delhi.
14.	Attended the Seminar on Education held at Ramakrishna Mission, New Delhi on 12 th and 13 th February, 2011.
15.	Invited by NBT to deliver a talk in the National Seminar on "Children's Literature of North-East: The Changing Scenario of Reading Habit", jointly organized by National Book Trust, India, New Delhi and Department of Library & Information Science, Mizoram University, Aizawl, held from 29 th – 30 th March, 2011.
16.	Participated in the National Seminar on Modernization of Public Libraries in India with Special Reference to North East India NASEMPLINER 2011, 11 th – 12 th November, 2011 organized by Department of Library and Information Science, Gauhati University, in collaboration with Central Reference Library, Kolkata, Ministry of Culture, Govt. of India.
17.	Attended as a Resource Person in the Three Day National Seminar/Workshop on "Public Library Systems and Services" sponsored by National Library, Kolkata (Govt. of India, Ministry of Culture) and organized by Manipur University Library, Imphal from 7 th to 9 th December, 2011 held at Manipur University Library, Imphal.
18.	Attended the 8 th Convention PLANNER 2012 (Promotion of Library Automation and Networking in North Eastern Region), on "Building Participatory Library Services in Digital Era" organized by INFLIBNET Centre in collaboration with Sikkim University, Gangtok from 1 st to 3 rd March, 2012.
19.	Participated and presented a paper in the National Seminar on "Information Resources in 21 st Century" organized by the Department of Library & Information Science, Mizoram University, Aizawl and sponsored by National Library, Ministry of Culture, Government of India, Kolkata held during 21 st – 23 rd March, 2012
20.	Participated in the International Conference on Trends in Knowledge and Information Dynamics from 10-13 th July, 2012 organised by the Documentation Research and Training Centre (DRTC), Indian Statistical Institute (ISI), Bangalore

21.	Participated in the National Workshop on “Intellectual Property Right with reference to Patents and Copyrights” organized by Department of Library & Information Science, Mizoram University, Aizawl and sponsored by INFLIBNET Centre (UGC), Ahmedabad and Defence Research Development Organisation, New Delhi from 27 th – 28 th August, 2012.
22.	Participated in the seminar “Knowledge sharing on sustainable development: role of libraries” on 1 st November, 2012. Organized by JNU, in collaboration with UNIC (United Nations Information Centre), New Delhi.

12. RESEARCH PUBLICATIONS

(a) Books- Self authored/co-authored/edited/compiled:

Sl. No.	Title of the Book (s)	Whether Sole Author or Co-author	Name of Publisher (with city/country)	Month & year of publication	Refereed or Non-refereed	ISBN/ISSN No.
1.	Fundamentals of a State Library System	Co Author	Parimal Publications, Delhi, India	1990	Referred	-
2.	Sociology of Librarianship	First Author	Pratibha Prakashan, Delhi, India	1993	Referred	81-85268-24-X
3.	Indian Women in Librarianship	Sole Author	National Book Organisation, Delhi, India	1998	Referred	81-85135-90-8
4.	Women and Law: A sourcebook for Delhi	Compiler	Secretariat of the Interim Apex Committee Against Sexual Harassment, WSDC, University of Delhi, India	2004	-	WSDC, University of Delhi, 2004
5.	Vibrant Children’s Library in the Digital Era (Book review published in Indian Educational Review, Vol. 50 (1), Jan 2012, Published by NCERT)	Sole author	Pratibha Prakashan, Delhi, India	2011	Referred	978-81-7702-244-5
6.	Pilanka Vigyana Kahanimala (Oddia)	Sole author	Guruji Book Stall, Cuttack-9, Odisha	1997		

(b) Chapters contributed in edited books:

Sl. No.	Title of Chapter (s)	Title of the Book(s)	Whether Sole Author/ Co-author	Name of Publisher (with city/country)	Month & year of Publication	Refereed or Non-refereed	ISBN/ISSN No.
1.	Connecting School and Public Libraries : Need of the Hour	Role of Public Libraries in Knowledge Society in India	Sole author	Shipra Publications , Delhi, India	2009	Referred	ISBN: 978-81-7541-420-1
2.	Collection management in	Modernization of Public Library in	Sole author	Central Reference	2011	Referred	ISBN 978-81-908708-

	public libraries: with special reference to North-East India	India with special reference to NE-Region		Library, Kolkata, India			0-2 978819087 0802
3.	Public Library systems and services	Souvenir, Manipur University, Imphal.	Sole author	Manipur University, Imphal, India	2011	Referred	--
4.	“Quality Assurance and Best Practices in Library and Information Science Education: Issues and Challenges	International Conference On Trends In Knowledge And Information Dynamics	Co-author	DRTC, Bangalore, India	2012	Referred	ISBN 978-93-5067-881-7
5.	Disaster Management in Libraries with special reference to Fire Management	Preservation of Information Resources in 21 st Century	Sole author	Mizoram University, Aizwal, India	2012	Referred	ISBN 81-7019-462-8 9 788170194 628
6.	Textbook Archive at NIE Library: A Gateway to Knowledge Management	Information Management in Indian Libraries	Sole author	BOOKWEL L, Delhi, India	2012	Referred	ISBN: 978-93-80574-33-2

(c) Research Articles/Papers published in Journals /Periodicals /Conference proceedings/ Newspapers:

SI No	Title of research article / paper(s)	Name of journal (with city/ country)	Whether Sole Author/ Co-author	Month & year of publication, Volume, no. & page nos.	Whether Refereed/ non-refereed	ISBN/ ISSN No.	Level (Int./ Nat./ State/ Local)
1.	Cost control in a Governmental Library: Analysis of work-flow and total cost requirement .I	Financial Management of Libraries and Information Centers. Twelfth IASLIC National Seminar, Varanasi, 1986.	Sole author				
2.	Continuing education for librarianship	Library Education Centennial (Pre – Seminar Volume) on Hundred years of library education & its future, Nagpur.1987	Sole Author				
3.	Planning of Manpower for generating employment in state/central reference libraries in India. In IASLIC National		Sole author				

	Seminar held at Calcutta, 1987. (Abstract)						
4.	Marketing of Library service: Analysis of users' need in Orissa Secretariat Library. In IASLIC National Seminar held at Calcutta, 1988. (Abstract)		Sole author				
5.	Status of Librarians in Government Libraries of Orissa: A Case study. In (Abstract)	IASLIC National Seminar held at Calcutta, 1990.	Sole author				
6.	Library and Information Science Education (LISE) through distance mode in India: An overview.	Towards the new Information Society of Tomorrow: Innovations, challenges and impact.	Sole author	FID Publication No. 719. 49th FID Conference and Congress, Jaipur & New Delhi 11-17 October, 1998.			
7.	School library: a Centre of Learning	Primary Teacher, NCERT, New Delhi	Sole author	Vol. XXXI (1-27) January & April – NCERT, New Delhi, 2006	Referred	ISSN: 0970-9282,	National
8.	Preservation and Management of digital resources: policies, issues and challenges.	4th convention PLANNER- 2006, Mizoram University, Aizawal.	Sole author	09-10. November. 2006	Referred		National
9.	Information Needs of Researchers of IBM India Research Lab.	NACLIN-2007 at IIC, New Delhi	Joint author	Paper Presented			National
10.	Automate your library.	Library Herald, Delhi Library Association New Delhi	Sole author	Vol.45 (1).March, 2007	Referred		National
11.	Vidalayeen Pustakalay: ek Adhayan Kendra (H)	Prathamik Shikshak.	Joint author	Vol 3(1), NCERT, New Delhi, January-2008	Referred	ISSN: 970-9312,	National
12.	Institutional Repositories of NCERT: An initiative to facilitate Research, (Full paper-Peer reviewed)	Special issue of University News, Association of Indian Universities, New Delhi.	Sole author	Vol.46 (05) February, 04-10, 2008.	Refereed		National
13.	Fostering reading habit among children.	In Journal of Indian Education, NCERT New Delhi	Sole author	Vol. XXXIV (V), May 2008	Refereed	ISSN: 0972-5628,	National
14.	Library consortium. need of the 21st century libraries.	National seminar volume on "changing role of professionals in	Sole author	2008	Referred		

		digital era” held on 29-30 September, 2008					
15.	Copyright Act & Information literacy.	Accepted for SIS 2012 to be held at NIT, Silchar, Assam	Sole author	Under Publication	--	--	National
16.	Application of TQM in NCERT library: A case study	Information Age	Sole author	Vol.6(2) 2012 , p13-19	Refereed	ISSN: 0973-7073,	National
17.	Internationalisation of Library and Information Science Education: Adopting Choice Based Credit System (CBCS) in Indian Universities with special reference to Library and Information Science in Mizoram University	A-LIEP 2013- The Fifth International Conference on Asia-Pacific Library & Information Education & Practice, 10-12 July, 2013 at Khon Kaen University, Thailand	Joint author	Accepted for presentation			

13. Research Projects Undertaken:

Sl. No.	Title/Subject of Research Project(s) / PAC Approved Programmes	Whether major or minor project	Date of Commencement	Date of Completion	Name of Sponsoring/ Funding Agency	Whether Outcome / Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book
1.	Coordinated WSRC (Women Studies Resource Centre) at J.D.M. College Library as the part of the collaborative project among Delhi University, India and Sunderland University, U.K.	Major	2001-2003	2003	DFID	Yes	Report submitted
2.	Capacity Building of School Librarians to modernize school libraries. <ul style="list-style-type: none"> • RIE, Ajmer • RIE, Bhopal • RIE, Mysore • RIE, Bhubaneswar 	Minor Minor Minor Minor	2007-2008	2008	NCERT	Yes	Report submitted
3.	One-day symposium on “Developing School Libraries: Changing Dimensions	Minor	2008-2009	2008	NCERT	Yes	Report submitted

	of Library and Information Services” in collaboration with NCERT and NKC (National Knowledge Commission), 2008.						
4.	Coordinator (Organizing Secretary) for the PAC approved programme-National Seminar on “Role of School Libraries in Quality Education” organized by NCERT during 10 th -11 th February, 2009 at NIE Auditorium.	Minor	2008-2009	2009	NCERT	Yes	Report submitted
5.	Training - Co-ordinated PAC approved programme “Orientation Programme for Librarians/In-charge Librarians of SCERTs, SIEs, DIETs of Eastern Region” was held from 11 th -15 th January, 2010 at RIE, Bhubaneswar	Minor	2009-2010	2010	NCERT	Yes	Report submitted
6.	Orientation Programme for Librarians/ In-charge Librarians of SCERT, SIE, DIETs of different Regions <ul style="list-style-type: none"> • RIE, Bhopal 14-15Nov, 2007 • NERIE, Shillong 16-20Nov, 2009 	Minor Minor	2007-2008 2009-2010	2008 2010	NCERT NCERT	Yes Yes	Report submitted
7.	Co-ordinated the PAC approved programme 20.04 “Role of School Libraries in quality education – A selective reading”.	Minor	2010-2011	2011	NCERT	Yes	Report submitted
8.	Development - Co-ordinated the international project “AERC” (Adolescence Education Resource Centre) at LDD as the part of NPEP project funded by UNFPA, New Delhi.	Minor	2010 - 2011	2010 and 2011	UNFPA	Yes	Posted in the website
9.	Co-ordinated the PAC programme 20.03 “Manual for SCERT/SIE, DIETs,	Minor	2011-2012	2012	NCERT	Yes	Report submitted

	and School Librarians” organized during 2011-12.						
10.	<p>Extention - Co-ordinated the PAC programme 20.01 “Meeting of professional library staff of NIE and its constituent libraries” held at</p> <ul style="list-style-type: none"> • NE-RIE, Shillong held during 8th – 9th November, 2011 • RIE Ajmer • RIE Bhubaneswar • RIE Bhopal • RIE Mysore • DLDI, New Delhi 	<p>Minor</p> <p>Minor</p> <p>Minor</p> <p>Minor</p> <p>Minor</p> <p>Minor</p>	<p>2011-2012</p> <p>2010-2011</p> <p>2009-2010</p> <p>2007-2008</p> <p>2006-2007</p> <p>2005-2006</p>	<p>2011</p> <p>2010</p> <p>2009</p> <p>2007</p> <p>2007</p> <p>2006</p>	<p>NCERT</p> <p>NCERT</p> <p>NCERT</p> <p>NCERT</p> <p>NCERT</p> <p>NCERT</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Report submitted</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p> <p>-do-</p>

14. Research Guidance:

Name of Degree	Submitted	Awarded
(i) M.Phil Degree	1. Guiding Mr. Dinesh Bahuguna on “Role of Special Libraries in Disseminating Information to visually disabled users: A case study of Braille Library in Delhi University Library System” as the part of the M.Lib. and I.S.C. of IGNOU (To be submitted)	<p>1. Guided Ms. Sudesh Kumari, a student of PGDLAN (Post Graduate Diploma in Library Automation and Networking), IGNOU in preparing the project report entitled “Application of Circulation module of LS-EASE (college version of LIBSYS Software) in JDM College Library (D.U.)”. (AWARDED-2006).</p> <p>2. Guided Ms. Sangeeta of AIIMS Library in completing the dissertation, entitled “A Study of Consortia based resource sharing among libraries in India with particular reference to consortia in Medical Sciences” submitted to the Alagappa University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED – 2006).</p> <p>3. Guided Mr. Deepak Kapoor on “Automation of NCERT library: a case study.”--- submitted to the Alagappa University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED-2007)</p> <p>4. Guided Mr. Vats Chowdhury of N.C.C. L., N.B.T. on “National Children’s Digital Library –A Plan.” – submitted to the Annamalai University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED-2007)</p> <p>5. Guided Mr. Prabhat Pattnaik of Institute of Engineers India on “Information seeking behaviour of engineers/technocrats in the library of INSTITUTE OF ENGINEERS INDIA, New Delhi: A case study” submitted to the Annamalai University in partial fulfillment of the requirements</p>

		<p>for the degree of M.Phil. in Lib. Sc. (AWARDED-2009).</p> <p>6. Guided Mrs. Sudesh Kumari on “Inculcating Reading Habit among the Government School Children in West Delhi and NCF-2005: A study.” submitted to the Annamalai University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED-2009).</p> <p>7. Guided Mrs. Anita Kumari on “Information seeking behaviour of research scholars of IBM INDIA RESEARCH LAB, New Delhi.” submitted to the Annamalai University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED-2008).</p> <p>8. Guided Mrs. Sudha Rani on “Growth of INFLIBNET & DELNET: A Study” submitted to the Annamalai University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc. (AWARDED-2011).</p>
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15. Refresher Course, Methodology, Workshops, Training, Faculty Development Programs, etc. attended:

Sl. No.	Name of Course attended	Sponsoring Institution	Duration
1.	Computer Application and Programming, organised by Orissa University of Agriculture and Technology (OUAT)	Self	2nd September 1986 to 26th March, 1987.
2.	Computer Languages, Programming and Data Structure organised by Orissa University of Agriculture and Technology	Self	26th October 1987 to 22nd February 1988.
3.	Introduction of CDS/ISIS software package for library and information services organised by AGLIS	Odissa Secretariat Library	11-13 October 1988
4.	Computer Applications in library and Information Activities organised by INSDOC	Odissa Secretariat Library	26th August to 27th September 1996.
5.	UGC Sponsored Orientation program organised by Academic Staff College, Jamia Millia Islamia	J.D.M. College, University of Delhi	04th June to 01st July, 2002.
6.	INFLIBNET Regional Training Program on library Automation organised by JNU	J.D.M. College, University of Delhi	14th January to 17th January, 2002.
7.	Attended training at University of Sunderland Library, United Kingdom.	University of Sunderland Library, United Kingdom and J.D.M. College, University of Delhi.	4th-16th September, 2003.
8.	SAARC Documentation Center sponsored training program on "Information Technology for Information Management" organised by NISCAIR	J.D.M. College, University of Delhi	02nd December, 2002 to 10th January, 2003.
9.	Attended one-day National workshop on "Growth and development of literature on Social Sciences" organised by IEG-NASSDOC.	NCERT	24th January, 2006
10.	Attended three days training programme on need-based specific ICT skills organised by DCETA, NCERT.	NCERT	11th December to 13th December, 2006
11.	Attended a three-day workshop on "Designing computerization worthy research instruments" organised by Department of Educational Survey and Data Processing	NCERT	4th to 6th November, 2008.
12.	Attended the workshop on "Regional training program on ISBN" organised by MHRD at NUEPA, New Delhi.	NCERT	26th Oct. 2010
13.	Attended the workshop on "Transformational leadership programme for library and information service professionals" organised by ICSSR	NCERT	7-11 Feb, 2011.

16. Papers presented in Regional/National and International Seminars/ Conferences/ Workshop/ Symposium:

Sl. No.	Title/Subject of paper presented	Organizing Institution/ and Name of City/ Country	Duration	Whether the proceedings published Yes/No
1.	Cost control in a Governmental Library: Analysis of work-flow and total cost requirement .In Financial Management of Libraries and Information Centers. Twelfth IASLIC National Seminar, (Full paper in conference proceedings)	Varanasi,	1986	Yes
2.	Planning of Manpower for generating employment in state/central reference libraries in India. In IASLIC National Seminar	Calcutta,	1987	Abstract
3.	Continuing Education for Librarianship. In ILA, IASLIC, GILA, IATLIS joint seminar on “Hundred years of Library education and its future”.	Nagpur	1987	Yes
4.	Marketing of Library service: Analysis of users’ need in Orissa Secretariat Library. In IASLIC National Seminar. (Abstract)	Calcutta	1988	Abstract
5.	Status of Librarians in Government Libraries of Orissa: A Case study. In IASLIC National Semina . (Abstract)	Calcutta	1990	Abstract
6.	Library and Information Science Education (LISE) through distance mode in India: An overview. In Towards the new Information Society of Tomorrow: Innovations, challenges and impact, 49th FID Conference and Congress, FID Publication No.719 (Full paper-International Conference)	Jaipur and New Delhi	1998.	Yes
7.	49th Conference and Congress of the International Federation for Information and Documentation (FID).	International Federation for Information and Documentation (FID) held in New Delhi.	15-17 October, 1998.	Yes
8.	Attended Seminar on “Women’s Studies”	Sunderland University, U.K.	2003.	Yes
9.	Attended PLANNER-06, INFLIBNET.	MZU at Aizawl.	9-10 Nov., 2006,	Yes
10.	Attended the seminar on ‘School Libraries in India: Challenges and Opportunities in the 21st Century’.	Centre for Science Communication and education, University Guest House, D.U.	during 24th-25th February, 2007	Yes
11.	Attended one-day science seminar on “Communicating science to children”.	NCCL, NBT at IIC, New Delhi.	20th April, 2007,	Yes

12.	Attended the Seminar on "Digital Preservation and Access to Indian Cultural Heritage with special reference to IGNCA Cultural Knowledge Resources" and acted as Rapporteur in one of the sessions on 1st February.	IGNCA	31st January to 1st February, 2009	Yes
13.	Invited as Resource Person in National Seminar on the theme "Children's Literature of the Northeast: The Changing Scenario of Reading Habit.	Organised by NBT, New Delhi at Aizwal	29th – 30th March, 2011	Presented and put in the website
14.	Collection management in public libraries: with special reference to North-East India presented at NASEMPLINER – 2011 (National Seminar on Modernization of Public Library in India with special reference to NE-Region)	Guwahati University	11-12 November, 2011.	Yes
15.	Attended three days national seminar/workshop on "Public Library systems and services" and presented a paper, which was published in a popular magazine.	National Library, Kolkata and Manipur University	7-9 December, 2011	Yes
16.	Presented the invited paper on "Importance of Children Section in a Public Library" Manipur University, Imphal on the eve of the three day National Seminar on "Public Library Systems and Services" in collaboration with National Library, Kolkata	Manipur University, Imphal	9th December, 2011	Yes
17.	"Disaster Management in Libraries with special reference to Fire Management" presented at National Seminar on "Preservation of Information Resources in 21st Century" published in the edited book.	Mizoram University, Aizawal in collaboration with National Library, Kolkata,	from 21st to 23rd March, 2012	Yes
18.	Delivered a lecture on "Problems pertaining to children's literature in Odia Language"	National Bal Bhavan, Kotla Road, New Delhi	22 nd April, 2012	Yes
19.	Attended the MSDC (Management and Systems Division Council) meeting	BIS (Bureau of Indian Standards)	27 th April, 2012	
20.	Attended a workshop programme on "Open Data Development and Transparency Initiatives"	IIPA New Delhi	8 th June, 2012	
21.	"Quality Assurance and Best Practices in Library and Information Science Education: Issues and Challenges" In International Conference On	ISI, Bangalore	10-13 July, 2012	Yes

	Trends In Knowledge And Information Dynamics 10-13 July, 2012. Edited volume (joint author).			
22.	Acted as the Selection Committee Expert of the Library staff	DEE, NCERT	3 rd August, 2012.	
23.	Invited as Resource Person to deliver a lecture on “IPR and Copyright – Adopting Best Practices in Libraries” on the eve of the National Workshop on “Copyright Vs Authors, Publishers and Librarian.”	DLIS, Mizoram University	28 th August, 2012	Yes
24.	Attended as one of the Panelists in the panel discussion on “Protection Intellectual Output in Knowledge Society” during National Workshop on “Intellectual Property Right with reference to Patent and Copyright”	DLIS, Mizoram University	28 th August, 2012	
25.	Attended a National Seminar on “Knowledge sharing on sustainable development: Role of Libraries” organised by JNU	JNU in collaboration with UNIC	1 st November, 2012	
26.	Attended a seminar on “Reading and Library Culture: The Role of NGOs” organised by India International Centre in collaboration with National Book Trust	India International Centre and NBT	5 th January, 2013.	
27.	Attended as an expert for PAC Approved programme entitled “WGM for Development of DPR for Digital Library and LRUC”	PSSCIVE, Bhopal	16 th to 18 th January, 2013	

17. Lecture/Special Lectures in Institutions of repute within the country and outside:

Sl. No.	Title/Subject of Lecture delivered	Name and Place of Institution	Date of Lecture	Duration
1.	Acted as Rapporteur in ILA Conference	Utkal University	1992	Full session of 3 hrs
2.	Acted as Rapporteur in SIS Conference	Bhubaneswar	1998	-do-
3.	Acted as Rapporteur in SIS Conference	Mangalore	2002	-do-
4.	Resource Person in V.V. Giri National Labour Institute (An autonomous body of Ministry of Labour , Govt. of India), Noida during the Brain-Storming Session involving the librarians of nearly 20 major libraries of Delhi and Noida	V.V. Giri National Labour Institute (An autonomous body of Ministry of Labour , Govt. of India), Noida	23rd November, 2004.	Discussion
5.	Invited by D.L.A. (Delhi Library Association) to deliver a special lecture on “Problems of Library Automation”	D.L.A.	30th March, 2005.	1 hrs
6.	Acted as Rapporteur in PLANNER-06	Aizawl	2006	-do-
7.	Participated as resource person in the brain-storming session “for	National Book Trust	21st June, 2006.	Brain storming

	modernization of NCCL Library, N.B.T.”			
8.	*Attended the interactive session on “Reading” with two Swedish Children’s writers.	National Book Trust		Discussion
9.	Invited as one of the panelists to speak on 'Role of School Libraries in Quality Education'.	Department of Science, Communication and Education, DU	25th February, 2007	20 minutes
10.	Invited as Resource Person by SCERT, Delhi during the training programme for school librarians.	SCERT, Delhi	23rd August, 2007.	45 minutes
11.	Attended the panel discussion on “Reading preferences of Indian Children” as resource person.	N.B.T.	14th November, 2007.	Discussion
12.	Invited as resource person to attend the meeting of the committee of experts and teacher educators to develop manuals in teacher education programmes.	NCTE, New Delhi	16th & 17th October, 2008 and followed by the final meeting on 11th and 12th November, 2008	Few sittings
13.	Invited as resource person (speaker) to speak on the invited paper “Towards an ideal Library of Children’s Literature”.	NCCL (National Centre for Children’s Literature), NBT, India	29th January, 2009	30 minutes
14.	Attended the Seminar on "Digital Preservation and Access to Indian Cultural Heritage with special reference to IGNCA Cultural Knowledge Resources and acted as Rapporteur in one of the sessions on 1st February.	IGNCA	31st January to 1st February, 2009	Participated in the discussion
15.	Invited as a Resource Person in the training programme “Orientation Programme for Librarian/In charge Librarians of SCERTs, SIEs & DIETs”.	RIE, Ajmer	23rd and 24th February, 2009.	Planning
16.	Invited as a Resource Person in the Meeting of Documentation and Information Sectional Committee, MSD 5	Bureau of Indian Standards	17th September, 2009.	Brain storming
17.	Invited as Panelist in Penal discussion on the theme “Value Plan for my Library”	DPSS – HRD Centre at Phase-I, Sector-3, DPS Dwarka Campus, New Delhi.	05th February, 2010	30 minutes
18.	Invited as a Panelist in discussion on “Ideas for a Vibrant Library” by Scholastic India	Russian Cultural Centre, New Delhi	16 th March, 2010	10 minutes
19.	Invited as the subject expert for selection of JPFs/CAs/DEOs	CIET	9th April, 2010.	
20.	Attended the workshop on “Learn web 2.0 tools and share with the world!”	CIET	25, 26 & 28 May, 2010.	Learning
21.	Invited to attend as the selection committee member by UNFPA for AEP content expert for AERC	UNFPA	24th June, 2010.	
22.	Invited as a member in 4th Meeting of the Panel on Library related standard	Bureau of Indian Standards, New	24th June, 2010.	Discussion

	Published by MSD 5, MSD 5/P-7.	Delhi		
23.	Invited as the member of the selection committee for filling up of the post of SPA	CIET	5th July, 2010.	
24.	Attended the meeting of MSD5/P-7 as the member of "Documentation-Library statistics- guide".	BIS, New Delhi	7th July, 2010.	Discussion
25.	Invited as a member in 5th Meeting of the Panel on Library related standard Published by MSD 5, MSD 5/P-7.	Bureau of Indian Standards, New Delhi	7th July, 2010.	Discussion
26.	Invited to attend the two-day workshop as the part of the PAC programme "Training of KRPs for library automation of SIEs, DIETs and other institutions of J&K and Himachal Pradesh" as resource person during.	RIE, Ajmer	29-30 July, 2010	Discussion
27.	Invited as a member in 7th Meeting of the Panel on Library related standard Published by MSD 5, MSD 5/P-7	Bureau of Indian Standards, New Delhi	4th August, 2010	Discussion
28.	Invited to attend as expert the screening committee meeting for the post of consultant and SPA	Department of ELSL, NCERT	10th August, 2010.	
29.	Attended the meeting of MSD5/P7	BIS	18th August, 2010.	Discussion
30.	Attended the meeting of MSD5/P7	BIS	3rd Sept, 2010.	Discussion
31.	Invited to attend the screening committee for the post of Library Assistant	NBT	10th December, 2010.	
32.	Invited to attend the PPR meeting of AEP supported by UNFPA: Development of work plans and budget estimates for Jan-Dec 2011" as the co-ordinator	Orange valley resort, Gangtok	27-28 December, 2010.	5 minutes
33.	Nominated as the member of the national advisory committee for the "National conference on managing libraries in new information environment-2011"	Asia-Pacific Institute of Management	7-8 Jan, 2011.	Consultancy
34.	Nominated as a member of Sub Committee on "Rate of Depreciation of Library Books and Journals" of BIS in the Meeting of Documentation and Information Sectional Committee. MSD-5	BIS	18th February, 2011	
35.	Nominated as a member of panel MSD 5/P-11 of BIS in the Meeting of Documentation and Information Sectional Committee, MSD-5	BIS	18th February, 2011	Discussion
36.	Attended the "Documentation and Information Sectional Committee, MSD5" as the core committee member.	BIS	18th Feb, 2011.	discussion
37.	Invited as a resource person in "Orientation Training Programme by Librarian of Atomic Energy Central Schools" and delivered a lecture on "CCE & School Libraries".	Atomic Energy Central School, Narora	10-05-2011	1hrs

38.	Expert in the selection committee-cataloguer.	Morarji Desai National Institute of Yoga		Expert
39.	Attended the MSDC (Management and Systems Division Council) meeting of BIS	Bureau of Indian Standards	5th August, 2011	Discussion
40.	Attended the meeting of Management and Systems Division Council (MSDC)	BIS, New Delhi.	5th August, 2011	NCERT nomination
41	Invited planning meeting for “Training Programme for Newly appointed Librarians for Creation and Maintenance of Library facilities at the Secondary School level of the State of Bihar and Jharkhand”.	RIE, Bhubaneswar	24th August, 2011	1hrs
42.	Invited as a Member of the Advisory Panel for “Public Library Skill Development Programme”	Raja Rammohan Roy Library Foundation, Kolkata at Shastri Bhawan, New Delhi	29 th August, 2011	Discussion
43.	Delivered the invited lecture on “NCF-2005 and School Library” on the occasion of the PAC approved programme “Training Programme for newly appointed Librarians for creation and maintenance of library facilities at the Secondary School Level in the State of Bihar and Jharkhand”.	RIE, Bhubaneswar	21st November, 2011	1.5 hrs
44.	Invited as resource person for PAC approved programme “Training Programme for Newly Appointed Librarians for Creation and Maintenance of Library Facilities at the Secondary Level of the State of Bihar and Jharkhand” to deliver a lecture on the topic “NCF 2005 and School Library”.	RIE, Bhubaneswar.	21st November, 2011	1 hrs
45.	Presented the invited paper on “Importance of Children Section in a Public Library” on the eve of the three day National Seminar on “Public Library Systems and Services” in collaboration with National Library, Kolkata.	Manipur University, Imphal	on 9 th December, 2011	1.0hrs
46.	Attended the lecture programme on “Libraries: The Partners in the Nation Building”	IIC, Library	6th January, 2012.	Discussion
47.	Invited as a Panelist in the Panel discussion on “Towards a Knowledge Society – Children’s Library Movement”	CMS (Centre for Media Studies) at IIC (India International Centre)	10th February, 2012.	10 minutes
48.	Attended the meeting with the Stake Holders and Copyright Experts to discuss the proposed WIPO Treaty on “Copyright Exceptions and Limitations for Libraries and Archives”	Central Secretariat Library, Shastri Bhawan, New Delhi.	16th February, 2012	Discussion
49.	Delivered an invited lecture on the topic	Army Public	27th February,	2 hrs

	“NCF-2005 and need of integration of school library activities as the part of CCE” on the eve of the Workshop held for School Librarians.	School, Shankar Vihar, Delhi	2012	
50.	Resource Person in Refreshers’ course for Central School Librarians	K.V.S., New Delhi.		
51.	Resource Person in UGC-Sponsored training program for library professionals	Rajguru College of Applied Sciences (University of Delhi).		1 hrs
52.	Resource Person (one of the panelists) in the panel discussion on Women Librarianship	Chandigarh University.		15 minutes
53.	Attended the MSDC (Management and Systems Division Council) meeting of BIS	Bureau of Indian Standards	27th April, 2012	Discussion
54.	Acted as the Selection Committee Expert of the Library staff in DEE, NCERT	DEE, NCERT	3rd August, 2012	1 hrs
55.	Invited as Resource Person to deliver a lecture on “IPR and Copyright – Adopting Best Practices in Libraries” on the eve of the National Workshop on “Copyright Vs Authors, Publishers and Librarian.”	DLIS, Mizoram University	28 th August, 2012	Presented
56.	Wrote a script on “Development of the Study of Library Science in India”	Overseas Radio, A.I.R. New Delhi	11th September, 2012 broadcasted on 13th September, 2012.	9.40 minutes
57.	Acted as External Expert for the screening of applications for the post of Librarian in NUEPA	NUEPA	21st September, 2012.	11.00A.M. to 5.00P.M.
58.	Invited as a resource person for a national workshop on “Awareness Programme on Digital Library” and delivered a lecture on “TRENDS AND PERSPECTIVES IN DIGITAL LIBRARIES.”	Manipur University, Imphal in collaboration with National Library, Kolkata	11 th to 14 th March, 2013	
59.	Wrote a script on “National Library: The Glory of India”	Overseas Radio, A.I.R. New Delhi	Broadcasted on 28th March, 2013.	11 minutes
60.	Invited as a resource person for the national workshop on “Indian National Bibliography – 2013”	Central Reference Library, National Library, Kolkata	3 rd May, 2013	
61.	Attended the meeting of MSDC	BIS, New Delhi	10 th May, 2013	

18. Visit to Libraries of International Repute (UK and USA)

- Visited Sunderland University, U.K. as the part of the Higher Education Link program between Delhi University and Sunderland university, U.K. from 3rd September, 2003 to 17th September, 2003. The visit was sponsored by British Council, New Delhi.
- Visited York University Library, U.K
- Visited University of Illinois Library, U.S.A.

- Visited University of Wisconsin, Milwaukee, U.S.A.
- Visited Marquette University Library, U.S.A.
- Visited M.A.T.C.(Milwaukee Area Technical College) Library, Wisconsin.
- Visited Library of Congress, Washington D.C, U.S.A.
- Visited Central Research Library, Chicago
- Visited the American Library Association (A.L.A.), Chicago.
- Visited New York Public Library and Pratt Institute of Library and Information Science, New York City..
- Singapore Public Library, Singapore
- Nanyang Technology University Library, Singapore

19. Awards/ Prizes received:

- ❖ Awarded “RashtraBhasha – Kovid” in 1976 by Rashtriya Bhasha Prachar Samiti, Wardha.
- ❖ 35th Vishub Milan Award, presented by Prajatantra Prachar Samiti appreciating the article on children’s literature in 1984.
- ❖ “Kuwantara” – A children’s Literature & Cultural Institution, felicitated for writing children’s literature in 1987.
- ❖ Awarded Second Prize in National level Hindi Essay Competition organized for non-Hindi speaking regions in 1997 organized by Ministry of Parliamentary Affairs.
- ❖ Shri Madan Lal Khurana, Minister of Parliamentary Affairs, presented a Trophy & Cash Prize for getting second prize in Non-Hindi category of National Essay Competition on “Bharat ki Sanskritik Ekta-Sandhya Aur Sadhan” in 1998.
- ❖ Awarded consolation prize in “On the Spot Debate Competition” organized by NIOS during Hindi week, 1998.
- ❖ The Principal of J.D.M College (D.U.) Dr. (Mrs.) Aruna Chakravarti presented a Memento on the occasion of the Annual Book Week of the College, on 3rd September, 2004 for her commitment and dedication in streamlining, modernizing and automating the library.
- ❖ Delhi Booksellers and Publishers Association conferred her with “Shri K.L. Bhatia Memorial Award. 2004” as “The Best College Librarian” on 18th September, 2004.

20. Membership of Associations:

- **ILA** (Indian Library Association)- Life Member;
- **IASLIC** (Indian Association of Special Libraries and Information Centres) - Life Member;
- **DLA** (Delhi Library Association) - Life Member;
- **SIS** (Society for Information Science);
- **DELNET** (Developing Library Network) (Institutional Membership).