

Library And Documentation Division (LDD)

National Council of Educational Research and Training

Sri Aurobindo Marg, New Delhi – 110 016.

APPLICATION FORM FOR CASUAL MEMBERSHIP

To,

The Head,
Library and Documentation Division
NCERT
New Delhi – 110 016

Dear Sir / Madam,

Kindly permit me to avail the reading room facilities of the Library for _____ day(s) w.e.f.

Dt. _____ to Dt. _____.

I will abide by the rules of the Library

A certificate may kindly be issued to me for having availed the above facility.

Yours faithfully,

Signature : _____

Name: _____

Designation : _____

Address: _____

Phone : _____

Kindly produce either of the following :

1. Valid I-card (Photocopy may be attached)
2. Recommendation from the Head of the Institution

PERMISSION LETTER

Library And Documentation Division (LDD)

NCERT, Sri Aurobindo Marg, New Delhi – 110 016.

Date : _____

With reference to his/her application for use of the reading room of NIE Library Mr./Ms. _____ is permitted to consult books and periodicals from Dt. _____ to Dt. _____. The permission is liable to be cancelled without any notice or assigning any reason there of if at any time it is considered to be contrary to the interest of the NCERT. He/she is required to produce this permission letter on demand by any official of the Library.

Circulation Incharge