F.NO. 1-1/GA/Bill-1/2022-23/T.D.S.(Saving)
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016
( Salary Section, Accounts Branch)

Dated: 31/10/2022

Sub: Income Tax Deduction from salaries during the financial year 2022-23 (Assessment Year 2023-24) – information regarding.

1) All Officers/Staff of the Council are requested to furnish the detail of saving, other than those available with Accounts Branch in the enclosed performa in order to regulate Income Tax properly. It may be pertinent to mention here that all supporting documents shall be self-attested pertaining to the accounting year 2022-23. Those seeking rebates under income from House Property or due to Interest paid on Education Loan, or handicap rebate, shall have to submit self-attested photo copies on or before 15.11.2022. A copy of Pan Card may also be provided duly self attested.

2) Salary Section will assess Income Tax Liability on the basis of records available in pay bill registers and the documents submitted by the concerned employees as on or before 15.11.2022. It may kindly be noted that responsibility of excess deduction of T.D.S. due to non-availability of document shall rest with the concerned employee and not with the Salary Section. Therefore all employees are requested to submit their papers self-attested before the closing date Viz. 15.11.2022 to the Salary Section.

Kindly acknowledge the receipt of this communication.

(Jeetendra Singh Kshetry)
Accounts Officer
Salary Section

Encl. : As above

Copy to:-
1) P.S. to Director
2) P.S. To Joint Director
3) P.S. to Secretary
4) P.S. to Joint Director (CIET)
5) All Heads of the Departments
6) All Deputy Secretaries of the Council Hq.
7) P.A. to C.A.O.
8) All Notice Board
9) Head, DICT, CIET : Kindly upload Circular and Performa on NCERT official website
10) Sr. System Analyst, CRC : Kindly upload Circular and Performa on E-Office Portal
I, the undersigned, a salaried employee of the NCERT hereby opt the existing tax Slabs, for the purpose of deduction of Tax from my salaries on monthly basis arrived so, after considering following proposed tax saving/investments for the financial year 2022-23.

Name of the employee .............................................. Pan No. ......................................
Emp.No ................. Designation .................................. Department. ......................................
AADHAR Number .......................................................... Mobile ...........................................

Income from other sources including
Interest earned on Bank Account (Please specify with details)

(a) N.S.C Purchased ........................................ Rs. ..............................................
(b) Interest of N.S.C. .................................................. Rs. ..............................................
(c) Premium on PLI/CTD/ULIP ................................ Rs. ..............................................
(d) Premium of Life Insurance (LIC) ............................ Rs. ..............................................
(e) PPF ..................................................................... Rs. ..............................................
(f) Tuition Fee (For 2 Children only) ............................. Rs. ..............................................
(g) Any other saving qualifying for Rebate U/S 80, 80D, 80C etc. ........................................ Rs. ..............................................
(h) Interest on borrowed capital for ................................ Rs. ..............................................
(i) House Completion Certificate/ House Possession Certificate of Property for which Housing Loan was taken? (Mandatory) ........................................ Rs. ..............................................

Deduction admissible
(a) House rent paid .................................................. Rs. ..............................................
(b) Loss from House Property ........................................ Rs. ..............................................
(c) Deduction 80D etc. .................................................. Rs. ..............................................
(d) Any other deduction admissible ................................ Rs. ..............................................

Signature .................................................................
Name .................................................................
Date .................................................................
I, .........................................................................................................................., do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the ............................................. day of .............................................

Place ................................................

Date : .............................................

................................................

Signature of the employee