

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
(DIVISION OF EDUCATIONAL KITS)

LIMITED E-TENDER DOCUMENT

NCERT invites online bids for Empanelment of Firms for the Supply of Items of New Kit (Jaadui Pitara) developed by NCERT

Last date for submission of Bids: 21/06/2023

विद्यया ऽ मृतमश्नुते



एन सी ई आर टी
NCERT

Sri Aurobindo Marg, New Delhi - 110016

For details of tender document, please visit CPP Portal at

<https://eprocure.gov.in/eprocure/app> and our website: www.ncert.nic.in

F.No. 2-11/2017-18/DEK/Dev. of Kits
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi – 110016
(S&S Section)

Dated : 06.06.2023

LIMITED-E-TENDER NOTICE

The National Council of Educational Research and Training (NCERT) New Delhi invites online bids under two bid system (Technical bid and Financial Bid) for the supply of **items of New Kit (Jaadui Pitara) made in wooden and other material as indicated in the Annexure –II, only from the Firms** currently empanelled with NCERT for supply of Educational School Kits through Central Public Procurement portal e-tender system website: <https://eprocure.gov.in/eprocure/app>. The details of tender also available on NCERT website i.e. www.ncert.nic.in may be read carefully before applying for the same. Offline/physical bids shall not be accepted and no such request will be entertained on any ground/reason.

CRITICAL DATE SHEET

Published on	06 / 06 / 2023 (04.00 PM)
Bid document download start date	06 / 06 / 2023 (04.30 PM)
Display of Sample items for the bidders	08 / 06 / 2023 to 13 /06 /2023 (10:00 A.M. to 01:00 P.M. and 1:30 P.M. to 5:00 P.M.)(with prior information and confirmation from DEK), <i>excluding Saturday and Sunday.</i>
Start date for Bid uploading and Physical Sample Submission	16/06/ 2023 (09:00 A.M. onwards)
End date for Bid and physical Sample Submission	21/ 06 / 2023 (upto 5:00 P.M.)
Bid opening date	22 / 06/ 2023 (5.00 P.M.)

For any query/clarification, you may kindly contact S&S Section at phone no. 011-26534138. However, any query relating to the process of online submission of bids relating to CPP portal in general may be directed to 24x7 CPP portal help desk on Toll Free Number – 1800-233-7315

(R. Selvaraj)
Sr. Stores Officer
011-26534138

F.No. 2-11/2017-18/DEK/Dev. of Kits
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016

Dated: 06/06/2023

Limited e-tender Notice

1. The National Council of Educational Research & Training (NCERT), an autonomous body under the Ministry of Education, invites online bids under two bid system (Technical bid and Financial Bid) for the supply of **items** of New Kit (Jaadui Pitara) made in wooden and other material as indicated in the **Annexure -II** only from the Firms currently empanelled with NCERT for supply of Educational School Kits.
2. The Limited Tender shall be accepted under Two Bid System. The interested Firms have to submit the **Technical Bids** and **Financial Bids** online in the prescribed proforma through e-procurement portal <https://eprocure.gov.in/eprocure/app> only. Tender sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the Tender document. No tender document will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.
3. All tender documents attached with this invitation to tender including the Specifications are sacrosanct for considering any offer as complete offer. It is, therefore, important that Tender Acceptance Letter which is a written undertaking that all the Terms and Conditions of the tender are understood and accepted should be signed and submitted/uploaded on CPP portal <https://eprocure.gov.in/eprocure/app>.
4. The refundable Earnest Money Deposit (EMD) **of Rs.1,00,000/- (Rupees One Lakh only)** shall be payable in the form of DD/BC drawn in favour of **Secretary, NCERT**, payable at *New Delhi*. This will be refunded to unsuccessful tenders/bidders after finalization and award of the contract. After award of work the successful bidder has to deposit 5% of total contract value as Performance Security Deposit. Performance Security should remain valid for 90 days beyond the date of completion of all contractual obligations including warranty/guarantee.
5. All entries made in the tender form should be legible and filled clearly, if the space provided for furnishing is insufficient, a separate sheet duly signed by the authorized signatory may be scanned and uploaded. No correction either in the Technical Bid or Financial Bid is permitted.
6. Conditional bids shall not be entertained and will be rejected summarily.
7. The Technical Bid shall be opened on the prescribed scheduled date and time in the chamber of Head, Division of Educational Kits (DEK), NCERT, Sri Aurobindo Marg, New Delhi-110016.

8. The **Financial Bids** of only those bidders who qualify in the **Technical Evaluation** will be opened after evaluation by the Standing Tender Committee.
9. Technical Evaluation of the bids will consist of two parts (i) Document Evaluation and (ii) Physical Sample Evaluation.
10. Those bidders/firms who are registered with NSIC/MSME and having valid certificate will be exempted from the Tender fee/Earnest Money Deposit as per the Govt. of India norms. Such a bidder/firm is requested to upload the valid NSIC/MSME certificate.
11. No bidder will be allowed to withdraw its bids after technical bids have been opened. If any Firm intends to withdraw after opening of technical bids its EMD will be forfeited.
12. The NCERT reserves the right to accept or reject any or all the tenders submitted by the bidders at any time or relax/withdraw/ add any of the terms and conditions contained in the Tender Document without assigning any reason thereof (Please see Para 7 of the General Information for the Bidders).
13. The limited e-tender document can be downloaded from the website <https://eprocure.gov.in/eprocure/app> and also from **NCERT** website www.ncert.nic.in
14. Updates, Addendums, Corrigendum's etc., if any, will be published only on the website <https://eprocure.gov.in/eprocure/app> and www.ncert.nic.in. All bidders are required to regularly check the websites for any updates.
15. NCERT intends to supply these items to States/Union Territories (UTs) throughout the country. The successful Firm(s)/Bidder(s) are required to quote their rates inclusive of GST, loading, unloading and any other charges as applicable F.O.R. at DEK, NCERT, Sri Aurobindo Marg, New Delhi. **All the Kits will be assembled and supplied to States/UTs by DEK, NCERT.**
16. Before uploading the documents, the authorized signatory of the Firms/Bidders is required to sign on each page of the document including the entire tender document and duly stamp it.

Sd/-
(R Selvaraj)
Sr. Stores Officer

GENERAL INFORMATION FOR THE BIDDERS

1. Eligibility Conditions and other requirements

1	Firms should be currently empanelled with NCERT for the supply of Educational School Kits
2.	A non-refundable Tender Fee (In the form of DD/BC) of Rs.1,000/- (Rupees one thousand only)
3.	Earnest Money Deposit (EMD) for Rs.1.00 Lakh(Rupees one lakh only) in the form of DD/BC (refundable).
4.	Valid NSIC/MSME certificate in case of seeking exemption from Tender Fee and EMD
5.	Copy of the Income Tax Return for any one year (either 2020-21or 2021-22) of the Firm/Bidder.
6.	Copy of valid GST registration certificate of the Firm/Bidder.
7.	Copy of declaration/undertaking as per the performa as given in Annexure-III, IV, V & VI
8.	Interested firms are required to submit physical samples of items as per the specifications given in annexure
Note: Scanned copies duly signed by the authorized signatory of the Firm/Bidder in all documents from Sr. 1 to 7 above must be uploaded on the CPP portal together with the Technical Bid. The scanned copies of the documents should be legible/readable.	

2. Submission of Bids

The tender shall be accepted under Two Bid System. The interested Firms/Bidders have to upload the Technical Bids and Financial Bids online in the prescribed proforma through e-Procurement portal <https://eprocure.gov.in/eprocure/app> only. Tender sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. No tender document will be accepted after the expiry of stipulated date and time.

(i) **Technical Bid:** As per Proforma for Technical Bid(**Annexure-I**) and should contain the following details:

- a) All pages of the technical bid shall be numbered, indexed and the document shall be used as final for all purposes.
- b) Scanned copy of DD/BC of Rs.1,00,000/-(Rupees one lakh only) towards Refundable EMD and Non-refundable tender fee of Rs.1,000/- (Rupees one thousand) must be uploaded. However, hard copy of EMD and tender cost must be submitted in office of the DEK, NCERT, New Delhi before last date and time of the bid. DD/BC should be issued after the date of publishing of the bid.

- c) Unconditional Tender Acceptance Letter in the letterhead of the Firm/Bidder duly signed by the authorized signatory with seal as per **Annexure-III** is required to be uploaded.
- d) Financial Bid: Should contain Price Bid only as per the Proforma for Financial Bid as given in **Annexure-II**.
- e) **The Financial/Price bid should be quoted only in the BOQ of the financial bid in the CPP portal.**
- f) **Taxes and Duties** : The firm shall be solely responsible for payment of all taxes including GST, transportation charges or any other charges till the delivery of the items of new kit is made to the NCERT. However, the percentage of GST will be reckoned and charged as per the Government of India notification issued from time to time
- g) **Delivery** : The firm will be responsible for the safe delivery of the items at DEK, NCERT in full and in good condition. The firm is solely responsible for any mishappening in transit of the items and NCERT will not be a party in any way in settlement of such claims if any. The NCERT will not pay for any transit insurance.
- h) **Terms of Payment** : (i) No advance payment will be made by the NCERT to the firms under any circumstance.
(ii) The payment will be released within 30 days after receipt of the entire quantity of items in good condition and satisfactory inspection certificate. The items will be inspected by the designated technical/subject experts and on the basis of inspection report certificate from the committee constituted by the NCERT by clearly stating that the item(s) received is/are as per specification and in good condition.
- i) **Warranty** : Warranty of the supplied items shall be for a period of 12 months from the date of delivery of items at the NCERT. A Warranty Certificate along with the list of items should invariably be provided by the supplier at the time of delivery. During the warranty period, the firm shall replace defective items at free of cost.
- j) **Penalty/Liquidated Damages and Recoveries** :
 - i) The firm will supply Educational School Kits to the NCERT within stipulated time, after receipt of order from the NCERT, failing which a penalty of 0.5% per day of total order value subject to maximum of 10 days delay after expiry of normal delivery schedule shall be imposed by the NCERT. Beyond 10 days of delivery schedule, supply order as well as empanelment, as deemed fit will be cancelled without any communication.
 - ii) If any complaint is received during the warranty period of 12 months, the firm will be required to replace the defective item(s) free of cost within 20 days failing which penalty of 0.5% per day of total order value subject to maximum of 10% of order value would be imposed by the NCERT.

k) **Opening of bids:**

- (i) The uploaded documents of the technical bids shall be opened as per the scheduled date and time mentioned in the Tender document.
- (ii) Financial Bids of only those bidders who qualify in the technical evaluation will be opened after evaluation by the standing tender committee.

l) **Rates:** Rates are to be quoted as per Proforma for Financial Bid in Indian Rupees. No enhancement of rates will be allowed for the job contract during the currency of contract.

3. Validity of bid

- i) The bid shall remain valid for 180 days after the date of opening of bids. A bid valid for a shorter period shall be rejected by NCERT as non-responsive.
- ii) The NCERT may, as its discretion, request the bidder for extension of period of bid validity. The request and responses thereto shall be made in writing. In such eventuality of extension of bid validity, the validity of bid security provided shall also be suitably extended. However, modification in Bid will not be allowed at any stage.

4. Earnest Money Deposit (EMD)

- i) EMD amount will be accepted in the form of DD/BC drawn in favour of **Secretary, NCERT, New Delhi**. The bid without EMD is liable to be summarily rejected.
- ii) Without prejudice to any other right of NCERT the Earnest Money Deposit may be forfeited by the NCERT if:
 - (a) the Bidder withdraws his/her bid during the period of bid validity or
 - (b) In case the successful Bidder refuses to sign the Agreement or
 - (c) the bidder fails to furnish the Performance Security.
- (iii) EMD will be refunded to the unsuccessful bidders within sixty days from the date of issue of award letter to the successful bidder and no interest would be paid thereon.

5 .Performance Security

The successful bidder shall be required to deposit an amount equal to 5% of the contract value as Performance Security. The Performance Security will remain valid for **90 days beyond** the date of completion of all contractual obligations. Performance Security shall be submitted in the form of DD/BC in favour of **Secretary, NCERT, New Delhi** payable at New Delhi or in the form of Bank Guarantee issued by any commercial bank. Performance Security will be refunded/discharged after completion of bidder performance obligations under the contract. The Performance Security deposit will be liable to be forfeited during the period of contract,

in case breach of any terms & conditions of the contract by the contractor or failure to provide any services under the contract or loss results from contractor's failure and breach of obligation under the contract.

6. Acceptance/Termination of Bid

The NCERT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of NCERT's action.

7. Evaluation

- i) NCERT shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether documents have been properly signed and whether bids are generally in order.
- ii) If there is a discrepancy between words and figures, the amount in words shall prevail. Prior to detailed evaluation, NCERT will determine the substantial responsiveness of each bid. A substantially responsive bid is one, which conforms to all the terms and conditions of bid document without material deviation. A bid determined as substantially non-responsive will be rejected by the NCERT.
- iii) The selection of the supplier Firm(s) for each item(s) will be based on the evaluation of the financial bid and the L1 rates. Financial bid will be opened from the bidders/Firms who qualify in the sample evaluation for each of the item. ***In case of more than one Firm(s) having the L-1 rates for any item(s), the order/quantity of the items will be divided, equally for supply.***
- iv) Though the evaluation will be based on the lowest total amount quoted in the Financial Bid and will be considered for placement of offer. However, it may also be noted that the NCERT is NOT bound to accept the lowest offer and reserves the right to award the work to the higher bidder who satisfy the requirement so needed and it will be binding on the bidders.

8. Award of Contract

- a) The issue of a work order shall construe the intention of the NCERT to enter into contract with the successful bidder(s).
- b) The successful bidder shall give his/her acceptance along with performance security within **07 days** after issuing the order. The ordered items will have to be supplied by the successful bidder within **20 days** after placing the order.

- 9. Relaxation/modification in the tender:** The NCERT reserves the right to:
- a) relax the tender conditions at any stage, if considered necessary for the purpose of finalizing the contract in overall interest of NCERT.
 - b) re-tender or modify the terms & conditions of the tender.
 - c) It also reserves the rights to negotiate the rates with the lowest bidder.
 - d) accept or reject any or all of the bids in part or full, irrespective of their being the lowest, without assigning any reasons.
 - e) This tender is valid for supply of items as mentioned in the **Annexure-II**. However, the NCERT reserves the right to increase or decrease the number of units up to 25% of the ordered quantity and the bidder is bound to accept it.

10. Resolution of Disputes

- 10.01 The Council and the bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
- 10.02 If, after Thirty (30) days from the commencement of such informal negotiations, the Council and the Firm have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism.
- 10.03 The dispute resolution mechanism to be applied shall be as follows:
- a. A dispute or difference arising between the NCERT and Successful bidder(s) relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the Arbitrator.
 - b. The Indian Conciliation and Arbitration Act, 1996, the rules there under and any statutory modifications or re-enactments thereof, shall apply to the arbitration proceedings.
 - c. There will be sole arbitrator who shall be appointed by the Secretary, NCERT. The venue of arbitration shall be (Delhi).
 - d. The decision of the arbitrator shall be final and binding on the parties.
 - e. In case of any dispute(s) is not resolved in the arbitration, and if any of the parties opt to go to the court of Law, the jurisdiction for legal matter will be Delhi, only.

Sd/-

(R Selvaraj)
Sr. Stores Officer

TERMS AND CONDITIONS

1. The bid document should be accompanied by Earnest Money Deposit(refundable) of Rs.1,00,000/- (Rupees one lakh only) in the form of Account Payee Demand Draft, Bankers Cheque drawn from any of the Commercial Bank in an acceptable form in favour of Secretary, NCERT payable at New Delhi. The validity of the Bid Security shall be for a period of 90 days. The EMD/Bid Security will not bear any interest.
2. The successful bidder within 07 (seven) days of the acceptance of the Letter of Acceptance (LoA) shall submit required Performance Security in form of an Account Payee Demand Draft, Fixed Deposit Receipt (FDR) drawn from a Commercial Bank or Bank Guarantee from a Commercial Bank in an acceptable form, a sum equivalent to 5% of the accepted contract value in favour of Secretary, NCERT, payable at New Delhi. Performance Security should remain valid for 90 days beyond the date of completion of all contractual obligations. The Performance Security and Bid security of the unsuccessful bidder(s) will be refunded to them only after award of the contract with the successful Firm(s)/Bidder(s).
3. The EMD of the successful bidders will be refunded to them only after submission of the Performance Security to the DEK, NCERT within the prescribed period.
4. **The bidder will not be permitted to authorise any sub-contractor to supply the items to NCERT.**
5. The Council shall make the payment to the Firm after supply of the item(s) & getting satisfactory performance report from the user department of NCERT or the committee constituted by the NCERT. No advance payment will be made.
6. In the event of any dispute arising out of or in connection with the said Contract, the same shall be decided in accordance with Arbitration & Conciliation Act by an arbitrator to be appointed by **the Secretary, NCERT** and the cost of Arbitration shall be jointly shared by both the parties.
7. The Tender shall be accepted under Two Bid Systems. The interested Firms have to submit the Technical Bids and Financial Bids online in the prescribed proforma through e-procurement portal <https://eprocure.gov.in/eprocure/app> only. Tender sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc. are to be scanned and uploaded along with the Tender document. No tender document will be accepted after the expiry of stipulated date and time.
8. Bids shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.
9. The bidder will be evaluated on the basis of L1 rates item wise.
10. The successful bidder has to comply the order even if the number of items are less.

Proforma for Technical Bid

Bidding Document for **supply of Items of New Kit (Jaadui Pitara)** to National Council of Educational Research and Training, Sri Aurobindo Marg, New Delhi – 110016

BID DOCUMENT No.:

S. No.	Details of technical bid	Scanned copy of document uploaded	Page Number of the document where copy/ certificate is attached
1.	Name of the Agency/Firm/Bidder		
2.	Office Address/Tel/Mob. No./e-mail		
3	Name of the Authorized Representative/Signatory of the Firm/Bidder		
4	Signed and scanned copy of Income Tax Return for one year (either 2020-21 or 2021-22)		
5	Signed and scanned copy of valid GST registration certificate.		
6	Signed and scanned copy of duly filled performa as given in Annexure- III, IV & V		
7	Signed and Scanned copy of PAN card of Firm/Proprietor		
8	Tender Fee of Rs.1,000/- (non-refundable) in the shape of DD/BC in favour of Secretary NCERT payable at New Delhi (or) copy of valid certificate for exemption.		
9	Signed and Scanned copy of EMD of Rs.1,00,000/- (refundable) in the shape of DD/BC in favour of Secretary NCERT payable at New Delhi (or) copy of valid certificate for exemption.		

(Authorized Signatory with Seal of the Firm)

Date:

Place:

Proforma for Financial Bid

National Council of Educational Research and Training (NCERT)
Sri Aurobindo Marg, New Delhi - 110016

Financial bid Proforma for supply of Items of New Kit (Jaadui Pitara)

Sr. No.	Name of the Items with detailed specification	Qty.	Unit Rate in Rs.	GST in Rs.	Total price in Rs.
1.	Tambourine, Size: dia 205mm x 45mm with cover and adjustable frame for fitting. As per Sample	150 sets			
2	Big Ball Material: Foam Ball Size : Dia 160 mm. As per Sample	150 sets			
3	Rope Ladder Material: Wooden and Jute Stick Size: dia 35 mm x 300mm length, fitted with wooden block and hook 7 multi coloured wooden stick, fitted with dia 10mm rope in 300mm distance. As per Sample	150 sets			
4	Building Blocks Material: Wooden 1. Rectangular Block (Large) 100x50x24 mm(2 pcs) 2. Rectangular Block (Small) 100x50x10 mm(4 pcs) 3. Square Block (Large) 25x25x100 mm (2 pcs) 4. Square Block (Small) 25x25x50 mm (4 pcs) 5. Cylinder Block (Large) Dia 25 x Height 100mm (2 pcs) 6. Cylinder Block (Small) Dia 25 x Height 50 mm (2 pcs) 7. Cube Block 25X25X25 mm. In 4 colours: Red, Blue, Green and Yellow (2 pieces in each colour) (8 pcs) 8. Cuboid Block 50X50X25 mm(4 pcs) 9. Half Cylindrical Block Dia 50X height 25 mm. In two Colours: Red and Blue(2 pcs) 10. Triangle Block 50X50X25 mm. In two Colours: Green and Yellow. (2 pcs) As per Sample	150 sets			
5	Bowling Set Material: Wooden Ball size: dia 50mm Bowling Pins: Size 110 mm x 50 mm, based with taper up to 28 mm x top 40mm packed in wooden box 60 x 245 x 50mm. As per Sample	150 sets			

6	Beads with big holes and string Material : Wood Size : dia 25 mm with 3 mm dia hole through with 1 meter lace, Color : Multi (Qty. : 35 Nos) As per Sample	150 Sets			
7	Spinning Top (Chakri) Material : Wooden ,dia 45 mm x 11mm, thick at center with wooden stick 22 mm, dia 8mm with multi colour As per Sample	150 sets			
8	Hammering toy Material: Wooden Size: Two wooden blocks with sides 100mm x 75mm x 18mm. Both sides fixed from centre with 200mm x 70mm x18mm bench. Printed shoes with strings, 8 holes dia 6mm and 4 holes on the other side dia 15mm with half slotted pins dia 15 x 60mm. Square wooden hammer 35mmx70mm attached to 130mm handle. As per Sample	150 sets			
9	Lacing Board with 4 strings Material: MDF board Size : 220x220mm square MDF board with 4mm thickness with 169 holes dia 6mm String Colour : 4 colour Nylon strings dia 4mm and 100cm length. As per sample	150 sets			
10	My Feely Bag with Solid Shapes Material : Cloth String Bag made from Red Falali cloth with yellow & blue color embroidery and locking facility in 5 different wooden shapes as per sample. Approx. Dimensions Bag : Base dia 140 mm x 150 mm and height 240 /250 mm As per sample	150 Sets			
11	Self-Corrective Relationship Puzzles Material: Cardboard Dimensions: Thickness 1 .5 mm, overall size 250 mm x 70 mm with male & female cutting. Each cutting as per sample. Total No. of 10 sets each set having two parts with multi-colour design and one side lamination. As per sample	150 sets			
12	Puzzles of 2, 3 and 4 piece Material : Cardboard Cardboard Puzzles in two pieces Puzzles Size: 1.5mm thickness Puzzles Printing : Multicolor Puzzles in 03 pieces; 05 pieces; 06 pieces As per sample	150 sets			

13	<p>Nesting/ Stacking Rings Material: Wooden No. of 10 wooden rings stacked on a wooden stand of dia 12mm rod. Overall height 210mm and base size dia 75mm. Multi colour Rings of size dia 30mm to dia 70mm. As per sample</p>	150 Sets			
14	<p>Large Shape Sorter Board with String Material: Wood Square wooden base 158 mm x 158 mm and 10 mm thickness fixed with wooden pin dia 10 mm x 40 mm. Number of 1, 2, 3 and 4 holes of dia 10mm in circular, rectangular, triangle and square shaped pieces respectively. String with dia 4mm and 100cm length. As per sample</p>	150 Sets			
15	<p>Junior Abacus Frame Material: Wooden Rod : Iron Number of 10 iron rods arranged in 10 rows with 10 no. of different coloured beads dia 12mm in each row. Rods fixed with 230mm x 205mm wooden frame. As per sample</p>	150 sets			
16	<p>Hindi Sound Dominos Material: Art Card Paper Specification: 250 gsm Art Card of Size 120/124 mm X 60 mm with thermal lamination on both side & printing on one side in two equal part. As per sample</p>	150 sets			
17	<p>English Sound Dominos Material: Art Card Paper Specification: 250 gsm art card of Size 120/124 mm X 60 mm with thermal lamination on both side & printing on one side in two equal part. As per sample</p>	150 sets			
18	<p>Cloth Dolls (One Boy and one Girl) As Per sample</p>	150 Sets			
19	<p>Kitchen Set Material: Wood Colour: Multicolour A set of 15 items As per sample</p>	150 Sets			
20	<p>Rolling Board and Rolling Pin (Chakla-Belan) Material: Wood Wooden rolling board dia 145mm X 20mm fixed in the bottom with three legs of 10mm height. Wooden rolling pin of 160mm length, dia 24mm from centre and dia 20mm from both tapered sides As per sample</p>	150 Sets			

21	Flute Material: Bamboo Dia 18/20 mm X 360/400mm length with 6 holes. As per sample	150 sets			
22	Puppets Make in India As Per sample	150 sets			
23	Damru Material: Wood Overall size dia 100m X 110x120/150mm height As per sample	150 sets			
24	Alphabet Tracing Board Material: MDF board Size : 300mm X 235mm with 5mm thickness with engraved alphabets A to Z of size 35mm x 38mm. Attached wooden pencil with nylon string. As per sample	150 sets			
25	FOLDING BAG Material: Cotton Cloth Flex bag with pockets to store and display the Kit material As per sample	150 sets			
26	Solid Shapes: Velcro solid shapes of 7 types (As per Sample) a. Velcro Sheet Cone - Cone size of dia 25mm x 70mm height. Velcro sheets of ivory color pasted equally on each surface on soft polymer cone. (2 Numbers) b. Velcro Sheet Disc: Circular disc size of dia 25 mmx7 mm height. Velcro sheet of ivory colour pasted equally on each surface on soft polymer disc (4 numbers) c. Velcro sheet cylinder: Cylinder size of dia 20 mm x 50mm length. Velcro sheet pasted equally on each surface of ivory color on soft polymer cylinder. (4 numbers) d. Velcro sheet ball: Ball size of dia 35mm. Velcro sheet of ivory color pasted equally on each surface on soft polymer ball. (2 numbers) e. Velcro sheet Cuboids: Cuboids of size 75mm length x 38mm height x 15mm breadth. Velcro sheet of ivory color pasted equally on each surface on soft polymer cuboid. (2 numbers) f. Velcro sheet Cuboids: Cuboids size of 50mm length x 25mm height x 25mm breadth. Velcro sheet of ivory color pasted equally on each surface on soft polymer cuboids. (2 numbers) g. Velcro sheet Cube: Cube size of 25mm. Velcro sheets of ivory color pasted equally on each surface on soft polymer cube (4 numbers) As per sample	150 Sets			

27	<p>Tiles of five types and Trays of two types Material: Eva sheet</p> <p>a. Hexagon Shaped Tiles- Regular Hexagon of eva sheet of thickness 5 mm</p> <p>b. Disc shaped Tiles- Circles of eva sheet of thickness 5 mm</p> <p>c. Square Shaped Tiles- Squares of eva sheet of thickness 5 mm.</p> <p>d. Triangle Shaped Tiles- Equilateral triangles of eva sheet of thickness 5 mm</p> <p>e. Rhombus shaped Tiles- Rhombus of eva sheet of thickness 5 mm</p> <table border="1" data-bbox="354 485 1107 596"> <thead> <tr> <th>Sides/Dia.</th> <th>Blue</th> <th>Red</th> <th>Yellow</th> </tr> </thead> <tbody> <tr> <td>20 mm</td> <td>3</td> <td>3</td> <td>3</td> </tr> <tr> <td>30mm</td> <td>10</td> <td>10</td> <td>10</td> </tr> <tr> <td>40mm</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Hexagon Tray- Size: 120 mm, thickness: 1.5 mm, upside boundary height 7 mm.</p> <p>Square Tray – Size: 120 mm, thickness: 1.5 mm, upside boundary height 7 mm.</p>	Sides/Dia.	Blue	Red	Yellow	20 mm	3	3	3	30mm	10	10	10	40mm	3	3	3	150 Sets			
Sides/Dia.	Blue	Red	Yellow																		
20 mm	3	3	3																		
30mm	10	10	10																		
40mm	3	3	3																		
28	<p>Place Value Card (three items) 9X3 (As per Sample)</p> <p>a. 9 cards (100 to 900) - 110 (90+20) mm x 30mm x 0.7mm thickness polypropylene plastic sheet. Numbers 100 to 900 printed with red color and font size 60 pt. Right end to be semicircular of radius 20 mm.</p> <p>b. 9 cards (10 to 90) - 80mm (60+20) x 30mm x 0.7mm thickness polypropylene plastic sheet, numbers 10 to 90 printed with red color and font size 60 pt. Right end to be semicircular of radius 20 mm.</p> <p>c. 9 cards (1 to 9) - 50mm (30+20) x 30mm x 0.7mm thickness polypropylene plastic sheet, Numbers 1 to 9 printed with red color and font size 60 pt. Right end to be semicircular of radius 20 mm.</p>	150 Sets																			
29	<p>Jaadui Pitara Box (as per Sample) Material : MDF Board Box size:- outer 435 x 535 x 435 mmx 5.5mm Thickness Upper compartment and one drawer in the base of the Box Number of Drawer:- 1 fitted with sliding steel channel. Number of drawer Compartment:3(282x230 mm) (464x85mm) (489x401mm) Quality of Compartment:- Inside compartment white pearl sheet paper outside pantone colour printing paper. Lock & handle for opening:- Metal Lock in golden colour Side Handle:- Rope with 14 wooden beads 30mm in both side easy to hold and carry, Plastic mirror inside Wheel: 4 All Logo (Make In India, NCERT, Jaadui Pitara, Amrit Mahotsava & MoE, Gol) in Golden Ambush printing As per sample</p>	50 sets																			

Note: The quantity mentioned in the above Table is tentative and this may increase / decrease depending upon the actual requirement.

TENDER ACCEPTANCE LETTER
(To be given on Firm Letterhead)

(Enclose with Technical Bid)

Date: _____

To,

The Senior Stores Officer
S&S Section, Workshop Building
NCERT, Sri Aurobindo Marg, New Delhi – 110016

Sub: Acceptance of Terms & Conditions of Tender

Tender Reference No: F.

Name of Tender / Work:- Tender For Supply of Items of New Kit (Jaadui Pitara)

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned Tender from the web site(s) namely: <https://eprocure.gov.in/eprocure/app> as per your advertisement, given in the above mentioned website(s).
2. I/We hereby certify that I / we have read the entire contents and terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc., which form part of the contract agreement and I / we shall abide by the terms conditions / clauses contained therein, unconditionally.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept all the terms and conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

Yours faithfully,

(Signature of the Bidder,
with Official Seal)

DECLARATION

I.....S/o.....D/o.....W/o.....
Sh..... Proprietor/Director/authorized signatory of the Agency mentioned above, is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them. We are not involved in any major litigation that may have impact of affecting or compromising the delivery of the services as required under this tender.

3. The information/documents furnished along with the above are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature(s)

(Name & Address of the Bidder (s)

with Official Seal)

Place:

Date:

Undertaking for Non- Blacklisting / Debarment of the Firm/Agency

UNDERTAKING BY THE AGENCY IN NON-JUDICIAL STAMP PAPER OF RS.100/-

I/We.....on behalf of
.....(Name of the Firm/agency) hereby declare that

(i) there is no legal/suit/criminal case pending or contemplated of legal notice having been served to this effect against the Proprietor of the Agency or any of its Directors (in case of Pvt. Ltd. Company) on grounds of moral turpitude or for violations of any of the laws in force and company is not black listed by any Government Organisation.

(ii) our organisation or the staff to be provided has no business or direct family relationship with member(s) NCERT.

(iii) all relevant statutory requirements will be complied with.

(iv)if the above declaration or information provided in the tender document is found incorrect, the present engagement would be terminated and (Name of the Firm/agency) would be debarred from any further engagement by NCERT ever.

Signature(s)
(Name & Address of the Bidder(s)
with Official Seal)

Place:

Date:

Undertaking

I/We..... Proprietor/Director/authorized signatory of the Agency declare that the material used is non-hazardous and non-toxic in developing item(s) of the new Kit (Jaadui Pitara) supplied by our Firm.

Signature(s)
(Name & Address of the Bidder
with Official Seal)

Place:

Date:

Annexure-VII

List of currently Empanelled Firms with NCERT

S. No.	Name and Address of Firms
1	M/s. Adarsh Instruments Pvt. Ltd., 5368, Cross Road No. 2, Nicholson Road, Ambala Cantt – 133 001 (Haryana)
2	M/s. Aditya Trading, 33-B, Suvidhi Nagar, Chhota Bangarda Road, Indore
3	M/s. Ahuja Scientific & Sports Works, 5499, Nicholson Road, Ambala Cantt. 133 001 Haryana (India)
4	M/s. Alpha Chem, 341, Industrial Growth Center, HSIDC, Jagadhri Road, Saha, Distt. Ambala, Haryana
5	M/s. AroraMedilinesPvt. Ltd., B-45, Sector-57, Noida-201301 (U.P.)
6	M/s. Asian Traders, 9, Jivraj Bhavan Shopping Centre, Library Road, Amreli-365601
7	M/s. Chinar Scientific Industries, N-63, Pratap Nagar, Delhi-110007
8	M/s. Ganesh Stationary –Scientific & Sports, G-27, Krishna Complex, Radhanpur Char Rasta, Mehsana-384002 (Gujarat)
9	M/s. Grace Scientific Corporation, 1078-Bengali Mohalla, Ambala Cantt.-133 001
10	M/s. Hans Raj Scientific Metal works, 1058, Bengali Mohalla, Near Teli Mandi, Ambala Cantt. 133001 (Haryana)
11	M/s. Interlabs-Has India Group of Companies, 6262/9 & 6262/26, Idgah Road, Cross Road, Number 8, Interlabs Complex, Ambala Cantt-133001, Haryana
12	M/s. International Biological Laboratories, Interlabs Complex, Cross Road # 8, Ambala Cantt-133 001 (India)
13	M/s. M.K. Optical Works, 3483/1, Opp. Sadar Police Station, Ambala Cantt.-133 001
14	M/s. Manchanda Medicos, AL-17, Shopping Centre, Shalimar Bagh, Delhi-110088
15	M/s. North Gujarat Sports & Scientific, A-34 to 36, Sardar Patel Complex, Siddhpur Char Rasta, Patan-384265 (Gujarat)
16	M/s. Puri Scientific Works, 3526, Timber Market, Ambala Cantt-133001
17	M/s. Rapsons Laboratory Services, 19/4, Mahesh Nagar, Ambala Cantt-133 001
18	M/s. Sachdeva Instruments Co. 3574, Timber Market, Ambala Cantt.-133001 Haryana
19	M/s. Science & Surgical House,4351, Science Market, Ambala Cantt.-133001
20	M/s. Scientific Instrument Traders, 20, Pooja Vihar, Ambala Cantt. -133001
21	M/s. Shakti Model Works, # 515-16, Ram Bagh Road, Behind Aggarwal Sweets, Ambala Cantt.-133001
22	M/s. Sham Sunder Jog Raj & Co., 5276/4, Anaj Mandi, Ambala Cantt., Haryana-133001
23	M/s. Vidya Techno Art, 6262/26/2, Idgah Road, Ambala Cantt. 133 001, Haryana, India

INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <https://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app> by clicking on the link “Click **here to Enroll**” on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective “My Tenders” folder.

This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders.

Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- v) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the while coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- vi) The serve time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- ix) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800-233-7315
