



राष्ट्रीय शैक्षिक अनुसंधान
और प्रशिक्षण परिषद्



NATIONAL COUNCIL OF EDUCATIONAL
RESEARCH AND TRAINING

F.22/2023/GB/226 & 227 Pub (PW)
PUBLICATION DIVISION, NCERT

Dated: 15.12.2023

To,
The Printing and Packaging Firms

Subject:- Inviting Quotation for Printing, Manufacturing, Fabrication, Packing and Supply of English Alphabet Cards and English Alphabet Small and Capital Tracing Cards - 2023 (Reprint)

Quotations/rates are invited for printing, manufacturing, fabrication, packing and supply of 25,000 (increase or decrease by 25%) of cards as per the specifications given below:

1. English Alphabet Card (with box), Code no.18201- 27 Cards in each set
2. English Alphabet Small and Capital Tracing Card (with box), Code no. 18202 - 53 Cards each set.

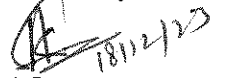
Specifications of these cards is as follows:

- A. Size of the cards – Both Sl.no.1&2 is 4.75" x 4.75"
- B. Printing - By Offset
- C. No. of Colours: Sl. No.1- 27 cards (26"cards 4+0 & 1 cards 1+1), Sl.No.2 - 53 cards (52 cards 4+0 & 1 card 1+1)and box is 4+0
- D. Lamination - 26+52= 78 cards one side , 2 cards both sides and box one side
- E. Fabrication - Die-Cutting of box
- F. Paper for cards - 300 GSM Art Card
- G. Paper for box - 300 GSM SBS Board
- H. Packing- Cards to be inserted in boxes and all boxes will be packed in corrugated boxes
- I. Spot UV Coating with raised embossing on front side of 78 cards

Please note that the job is to be delivered at NCERT Godown, Delhi/Noida and delivery schedule will be 30 days from approval of ferro proofs.

The rates are to be quoted in the enclosed performa. The quoted rates duly sealed in envelope should reach at Publication Division, NCERT, New Delhi-110016 by 2:00 pm on 29.12.2023

Yours Sincerely


(Atul Saxena)

Production Officer

श्री अरविन्द मार्ग, नई दिल्ली-110016
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SRI AUROBINDO MARG, NEW DELHI-110016
PHONE: 26560620, 26566360 FAX: 91-11-26868419
GRAMS: EDUSEARCH

Dated: 15.12.2023

1. Job details and Quotation Performa for English Alphabet Card (with box), Code no.18201- 27 Cards in each set

| S. No | Name and the details of the card | Total no. of Cards in each box | Size of the Cards in inches | Price per box containing 27 cards in INR | GST charges in INR | Total charges for 25000 sets in INR |
|-------|--|--------------------------------|-----------------------------|--|--------------------|-------------------------------------|
| 1. | English Alphabet Card (with box) - 25000 including cost of Art card & SBS board,printing (26 cards 4+0 & 01 cards 1+1), 26 cards one side lamination & 01 card both side lamination,box one side lamination Die-Cutting of box,Spot UV Coating with raised embossing on front of 26 cards, a set of 27 Cards to be inserted in a box and all boxes are to be packed in corrugated boxes, delivery at Delhi/Noida | 27cards | 4.75"x 4.75" | | | |
| | | | Total | | | |

Date.....

Signature and Stamp of the Firm

Dated: 15.12.2023

2. Job details and Quotation Performa for English Alphabet Small and Capital Tracing Card (with box), Code no. 18202 - 53 Cards each set.

| S. No | Name and the details of the card | Total no. of Cards in each box | Size of the Cards in inches | Price per box containing 53 cards in INR | GST charges in INR | Total charges for 25000 sets in INR |
|-------|---|--------------------------------|-----------------------------|--|--------------------|-------------------------------------|
| 1. | English Alphabet Small and Capital Tracing Cards (with box) - 25000 including cost of Art card & SBS board,printing (52 cards 4+0 & 01 cards 1+1), 52 cards one side lamination & 01 card both side lamination,box one side lamination Die-Cutting of box,Spot UV Coating with raised embossing on front of 52 cards, a set of 53 Cards to be inserted in a box and all boxes are to be packed in corrugated boxes, delivery at Delhi/Noida | 53 cards | 4.75"x4.75" | | | |
| | | | Total | | | |

Date.....

Signature and Stamp of the Firm