

फा.सं. 1-3/2020-ई.सी./271-336  
राष्ट्रीय शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद  
श्री अरविंद मार्ग, नई दिल्ली -110016  
(स्थापना समन्वय अनुभाग)

दिनांक : 20.02.2020

परिपत्र

- विषय: 1. No.F.11(3)/CED(II)/86/Pt.VI/RK/2020/2870 dated 31.01.2020 Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/ Dy. Assessor & Collector and Administrative Officer/ AA&C on deputation basis in the North DMC.
2. No.F.11(3)/CED(II)/86/Pt.VI/RK/2020/2916 dated 06.02.2020 Corrigendum for Circular No. F.11(3)/CED(II)/86/Pt.-VI/RK/2020/2870 dated 31.01.2020 regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/ Dy. Assessor & Collector and Administrative Officer/ AA&C on deputation basis in the North DMC.

उपरोक्त विषय पर Director (Personnel), North Delhi Municipal Corporation, Central Establishment Department, 13<sup>th</sup> Floor, Dr. S.P. Mukherjee Civic Centre, New Delhi – 110002 से प्राप्त पत्र संख्या No.F.11(3)/CED(II)/86/Pt.VI/RK/2020/2870 दिनांक 31.01.2020 एवं No.F.11(3)/CED(II)/86/Pt.VI/RK/2020/2916 दिनांक 06.02.2020 की प्रतिलिपि अनुलग्नकों सहित सूचना एवं आवश्यक कार्यवाही हेतु भेजी जा रही है।

यह सक्षम अधिकारी के अनुमोदन से जारी किया जा रहा है।

*रजनी*  
20/2/2020  
(रजनी हिल)  
अवर सचिव

*3301/PCT*  
24.02.2020

संलग्नक: उपरोक्तनुसार

1. संयुक्त निदेशक, सी.आई.ई.टी.।
2. संयुक्त निदेशक, पी.एस.एस.सी.आई.वी.ई., श्यामला हिल भोपाल।
3. डीन, अकादमिक एन.सी.ई.आर.टी.।
4. एन.आई.ई. के सभी विभागों के अध्यक्ष।
5. प्राचार्य, क्षेत्रीय शिक्षा संस्थान, अजमेर/भोपाल/भुवनेश्वर/मैसूर/शिलांग।
6. मुख्य लेखाधिकारी, एन.सी.ई.आर.टी.।
7. सभी उपसचिव/अवर सचिव, एन.सी.ई.आर.टी.।
8. प्रशासनिक अधिकारी, प्रकाशन विभाग, एन.सी.ई.आर.टी.।
9. एन.आई.ई. के सभी अनुभाग/प्रकोष्ठ।
10. निदेशक, एन.सी.ई.आर.टी. के निजी सचिव।
11. संयुक्त निदेशक, एन.सी.ई.आर.टी. के निजी सचिव।
12. सचिव, एन.सी.ई.आर.टी. के निजी सचिव।
13. विभागाध्यक्ष, डी.आई.सी.टी., सी.आई.ई.टी. – परिषद की वेबसाइट पर अपलोड करने हेतु।

*Please upload.*

*for*

*Lab 201*



**NORTH DELHI MUNICIPAL CORPORATION**  
**Central Establishment Department**  
**13th Floor, Dr. S.P. Mukherjee Civic Centre,**  
**New Delhi - 110 002.**

No. F.11(3)/CED(II)/86/Pt.VI/RK/2020/2870

Dated: 31.01.2020

**CIRCULAR**

- 1) Chief Secretary,  
Govt. of NCT of Delhi.
- 2) All the Secretaries  
Govt. of India
- 3) All the Chief Secretaries  
States/Union Territories.

**Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.**

Sir/Madam,

Kindly refer to this Office Circular No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837 dated 06.02.2019 (copy enclosed), No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/503 dated 29.05.2019, No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/916 dated 12.07.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/1084 dated 31.07.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/1395 dated 30.08.2019, No. F.11 (3)/CED(II)/86/Pt.VI/RK/2019/1712 dated 14.10.2019, No. F.11 (3)/CED(II)/86/Pt.VI/RK/2019/2034 dated 06.11.2019, No. F.11 (3)/CED(II)/86/Pt.VI/RK/2019/2295 dated 29.11.2019 and No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/2645 dated 01.01.2020 on the subject cited above, I am directed to say that date for receipt of applications from suitable officers for the abovementioned post(s) has been extended upto 31.03.2020. All the willing officers/officials must send their applications alongwith ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 31.03.2020 in this office to scrutinize their applications. An advance copy may also be emailed at [director-p-ndmc@mcd.gov.in](mailto:director-p-ndmc@mcd.gov.in) & [adminofficer2mcd@gmail.com](mailto:adminofficer2mcd@gmail.com).

This may kindly be given **PRIORITY**.

Encl:- As above

Copy to:

(Gopal)

Director (Personnel)



NORTH DELHI MUNICIPAL CORPORATION  
Central Establishment Department  
13th Floor, Dr. S.P. Mukherjee Civic Centre,  
New Delhi - 110 002.

No.F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837

Dated:06.02.2019

C I R C U L A R

- 1) Chief Secretary,  
Govt. of NCT of Delhi.
- 2) All the Secretaries  
Govt. of India
- 3) All the Chief Secretaries  
States/Union Territories.

**Sub:** Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

I am directed to say that few posts of Addl. Commissioner in PB-4, Rs. 37400-67000+ G.P 10,000, Deputy Commissioner in PB-4, Rs. 37400-67000+G.P 8700/-, Addl. Dy. Commissioner/Jt. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 7600, Assistant Commissioner/Dy. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 6600 and Administrative Officer/ Asstt. Assessor & Collector in PB-2, Rs. 9300-34800+ G.P. 5400 are vacant/likely to fall vacant in near future and required to be filled up on deputation basis in North Delhi Municipal Corporation. Therefore, fresh applications are invited for the above mentioned post meeting the following eligibility criteria.

1. As per provisions to the post of **Addl. Commissioner**, Officers of the Indian Administrative Service or other All India Service or Central Services (Group 'A') holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 10,000/- or 3 years service in the Grade Pay of 8700/- or equivalent are eligible for the post.
2. As per provisions to the post of **Deputy Commissioner**, Officers holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 8700/- or Officers of the IAS with 11 years' service as such or officers of Central Services Group 'A' with 5 years' service in posts in the scale of Rs.12000-16500/-( pre-revised) (revised PB-III- 15600 - 39100 + GP 7600) or equivalent are eligible for the post.
3. As per provisions to the post of **Addl. Dy. Commissioner/Jt. Assessor & Collector**, officers holding the analogous post in PB-III Rs. 37400 - 67000 + GP 7600/- or 3 years service in the Grade Pay of 6600/- are eligible for the post.
4. As per provision to the post of **Asstt. Commissioner/Dy. Assessor & Collector:-**

Suitable officers of the Central Services Class-I or State Civil Services holding analogous posts or with 5 years regular service in the Pay Band 3 of Rs. 9300-34800 + G.P. of Rs. 5400/-



5. As per notified RRs to the post of **Administrative Officer /Assistant Assessor & Collector:**

Officers under the Central Govt./State Govts :

- (a) (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) With 2 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + G.P. Rs. 4800/- or equivalent in the parent cadre/ department; or
- (iii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + Grade Pay Rs. 4600/- or equivalent in the parent cadre/ department; and
- (b) Possessing qualifications and experience prescribed for direct recruits i.e. Degree from a recognized University and 3 year experience of Assessment and Valuation of properties or administrative experience in a responsible position.

Since, the North Delhi Municipal Corporation follows the Rules/ Regulations/ Instructions issued by the Govt. of India from time to time, the laid down terms and conditions of deputation of the Govt. of India shall be applicable *mutatis mutandis* to the officer on deputation basis.

6. It is, therefore, requested that the names of suitable and willing officers along with their Application (Specimen enclosed), Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may kindly be forwarded, **within a period of 30 days** so as to reach in the office of :-

Assistant Commissioner (Estt.),  
North Delhi Municipal Corporation,  
13<sup>th</sup> Floor, Dr. Shyama Prasad Mukherjee Civic Centre,  
New Delhi-110002

An advance copy of the application may be delivered at the given address and also by e-mail at [director-pndmc@mcd.gov.in](mailto:director-pndmc@mcd.gov.in).

7. All the Officials/Officers who had earlier applied for the abovementioned post(s) in response to this office Circular No. F. 11(3)/CED(II)/86/Pl.VI/RK/ 2018/ 2059 dated 20.11.2018 need not to apply again.

8. This may kindly be given **PRIORITY**.

  
(Pankaj Kumar Sharma)  
Asstt. Commissioner/Estt.

Encl: - As above

Copy to:

1. S.O-I/ (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

  
(Pankaj Kumar Sharma)  
Asstt. Commissioner (Estt.)



**APPLICATION**

PHOTO

Post applied for: Addl. Commissioner, Deputy Commissioner Addl. Dy. Commissioner /Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Admn. Officer /Assistant Assessor & Collector

|     |                                                                                                             |  |
|-----|-------------------------------------------------------------------------------------------------------------|--|
| 1.  | Name in Block Letters                                                                                       |  |
| 2.  | Father's/Husband's Name                                                                                     |  |
| 3.  | Date of Birth (in Christian era)                                                                            |  |
| 4.  | Date of Retirement under Central/State Govt. Rule                                                           |  |
| 5.  | Nationality                                                                                                 |  |
| 6.  | Male/Female                                                                                                 |  |
| 7.  | Marital Status                                                                                              |  |
| 8.  | Whether belongs to SC/ST/OBC                                                                                |  |
| 9.  | (i) Present/Correspondence Address<br>Phone No.<br>(ii) Permanent Address<br>Phone No.                      |  |
| 10. | Post held on regular basis<br>(a) Name of the post<br>(b) Date from which held<br>(c) Pay Scale (Pay Level) |  |

**11. Educational Qualification**

| SN | Qualification | Subject | Year of passing/Division | Institute |
|----|---------------|---------|--------------------------|-----------|
|    |               |         |                          |           |

**12. Experience & Employment Details (attach extra sheet, if required)**

| SN | Post Held | Organisation/<br>Deptt. | Period | Pay Scale<br>Emoluments | Nature of<br>Duties |
|----|-----------|-------------------------|--------|-------------------------|---------------------|
|    |           |                         |        |                         |                     |

**UNDERTAKING**

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Signature of the candidate  
Phone/Contact No. \_\_\_\_\_

Dated: \_\_\_\_\_

**List of enclosures**



**NORTH DELHI MUNICIPAL CORPORATION**  
**Central Establishment Department**  
**13th Floor, Dr. S.P. Mukherjee Civic Centre,**  
**New Delhi - 110 002.**

No.F.11(3)/CED(II)/86/Pt.VI/RK/2020/2916

Dated: 06.02.2020

**CIRCULAR**

- 1) Chief Secretary,  
Govt. of NCT of Delhi.
- 2) All the Secretaries  
Govt. of India
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Sub: Corrigendum for Circular No. F.11(3)/CED(II)/86/Pt.-VI/RK/2020/2870 dated 31.01.2020 regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

Kindly refer to this office Circular bearing No. F.11(3)/CED(II)/86/Pt.-VI/RK/2020/2870 dated 31.01.2020 on the subject cited above wherein the eligibility criteria for the post of Addl. Dy. Commissioner/Jt. A&C was given as:-

*"Officers holding the analogous post in PB-III Rs. 37400/--67000+G.P. 7600/- or 3 years services in the Grade pay of 6600/- are eligible for the post."*

Now, the eligibility criteria for the post of Addl. Dy. Commissioner/Jt. A&C may be read as:-

*"Officers holding the analogous post in PB-III Rs. 37400/--67000+G.P. 7600/- or 5 years services in the Grade pay of 6600/- are eligible for the post."*

All the willing officers/officials must send their applications alongwith ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 31.03.2020 in this office to scrutinize their applications. An advance copy may also be emailed at [director-pndmc@mcd.gov.in](mailto:director-pndmc@mcd.gov.in) & [admnofficer2mcd@gmail.com](mailto:admnofficer2mcd@gmail.com).

This may kindly be given **PRIORITY**.

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2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

(Gopal)

Director (Personnel)

(Gopal)

Director (Personnel)

19.02.2020  
19.02.2020



15/289  
18/2/2020

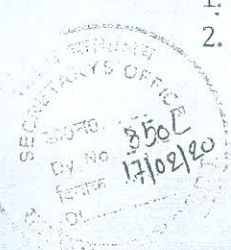
Handwritten signature and date 15-2-2020.

DS(FC)

Handwritten signature and date 18/2/2020.

US(FC)

Handwritten signature and date 18/2/2020.



Handwritten signature and date 18/2/2020.