



No. 4-1/2018-R-II

Annexure-I

## National Council of Educational Research and Training

Sri Aurobindo Marg, New Delhi-110016  
Recruitment Section-II

### Short Notice

NCERT had invited applications for filling up various posts as per the details given below:

1. **Senior Accountant** Advt. No. 01/2017/R-II published in the Employment News dated 13-19 January, 2018 & 14-20 July, 2018.
2. **APRO** published in the Employment News dated 2-8 June, 2018.
3. **Manager (NIE Guest House & PG Hostel)** Advt. No.2018/R-II published in the Employment News dated 3-9 November, 2018.

In this context, it is informed that due to administrative reasons, said notification hereby stands cancelled. Revised notification for the said posts will be notified separately in the Employment News and also available on the NCERT website i.e. [WWW.NCERT.NIC.IN](http://WWW.NCERT.NIC.IN) > **ANNOUNCEMENT > VACANCIES > NON-ACADEMIC.**

Those who had applied earlier for the said posts may again apply in the prescribed proforma. Any corrigendum of the advertisement will be hosted on the said website only. Interested candidates can apply accordingly.

EN 24/82



Employment News 14-20 September 2019

**RECRUITMENT**

www.employmentnews.gov.in

49



F. No. 4-1/2018-R-II

Annexure- II

# National Council of Educational Research and Training

Sri Aurobindo Marg, New Delhi-110016

Website: www.ncert.nic.in

Advertisement No.02/2019

## Vacancy Notice

Applications are invited for filling up following vacancies in NCERT by Direct Recruitment through Open Competition :

S. No.	Name of the Post	Pay Band	Total Number of Post	Maximum Age Limit
1.	Assistant Public Relation Officer (Group A)	PB-III, Rs. 15600-39100/- with GP Rs. 5400/-	1 (UR-1)	30 years
2.	Manager (NIE Guest House) (Group B)	PB-II, Rs. 9300-34800/- with GP Rs. 4200/-	1 (UR-1)	30 years
3.	Senior Accountant (As per Pre-Revised RR) (Group B)	PB-II, Rs. 9300-34800/- with GP Rs. 4200/-	3 (UR-2, OBC-1)	30 years
4.	Senior Accountant (As per Revised RR) (Group B)	PB-II, Rs. 9300-34800/- with GP Rs. 4200/-	1 (EWS-1)	30 years

Detail of educational qualifications are as under :-

### 1. Assistant Public Relation Officer:

- At least second class Master's Degree in Journalism/Mass Communication/Public Relations from an Indian or Foreign University or equivalent.
- Proficiency in English or Hindi with working knowledge of the other language (Hindi /English).
- At least three years experience of editing, house journals and press liaison work including experience in preparing handouts and other materials for the press, print publicity.

### 2. Manager (NIE Guest House )

- Higher Secondary or equivalent examination.
- Three years diploma in Hotel Management, Catering and Nutrition from any recognised Institute.

### Desirable:

- Working experience in a Hotel or Catering Establishment for two years.

### 3. Senior Accountant (As per Pre-Revised RR)

- Must have a degree in Commerce or allied subject from a recognized University.
- Must have worked in a grade not below that of Pay Band-I with GP 2400/- for a period of not less than 3 years.

### 4. Senior Accountant (As per Revised RR)

- Graduate in Commerce/Economics/other related subjects dealing with financial management from a recognized University.
- Having 3 year regular service in Pay Band-I with GP 2400/-.

For more detailed advertisement, proforma of application, age limit etc. visit NCERT website at [www.ncert.nic.in](http://www.ncert.nic.in) > announcement > vacancies > non-academic.

Last date for receipt of application is **21 days from the date of publishing of advertisement in the Newspaper**. NCERT reserves the right to increase/decrease the number of vacancies, frame a panel for filling up future vacancies arising on during the tenability of panel which is normally operative for one year and not to fill up any of the advertised position.

EN 24/75

