Central Institute of Educational Technology (N.C.E.R.T.)
Advertisement No 1 CIET/2023/NISHTHA

Date: 15 May 2023

Subject: Appointment of various posts in CIET, NCERT under the project NISHTHA

The Central Institute of Educational Technology (CIET), a constituent of National Council of Educational Research and Training (NCERT) invites application from eligible candidates to fill up the following posts (Contractual) to work for the NISHTHA (National Initiative for School Heads' and Teachers' Holistic Advancement) project in prescribed proforma attached herewith. The selected candidates shall have to work at CIET-NCERT, New Delhi initially upto 31 March, 2024.

Following are the details of each post:

Sl.No	Name of the Post, number of posts, salary	Qualifications and Experience Required
1	**Senior Consultant (Academic)** No of Posts - 2 **Remuneration** - ₹60000 per month (consolidated) **Date of Interview:** **30.05.2023** **Venue:** Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016.	**1. Essential Qualification, The candidate shall have:** ● Ph.D in Education/ Educational Technology from recognized University / Institute with minimum 55% marks or equivalent grade ● Specialisation in Educational Technology during Masters Course/ Ph.D ● NET Qualified **2. Experience:** A minimum of 5 years of experience in online course development & management/ Teaching ET or ICT at the level of teacher education/ Research in the area of ET or ICT/ Educational project management at the national level) **3. Desirable:** - Knowledge of Research Methodology and skills in development of research tools, collection and analysis of data, report writing etc. - Acquired Certificate of participation/ completion in online courses or experience as online course coordinator/ course admin **4. Age**: Below 45 years
2	**Academic Consultant** No of Posts - 5 (English - 1, Hindi - 2, Urdu - 1, ICT -1 (eLearning/ Instructional Design) **Remuneration** - ₹45000 per month (consolidated)	**1. Essential Qualification, The candidate shall have:** ● Master degree in English/ Hindi/ Urdu with M.Ed from recognized University / Institute with a minimum 55% marks or equivalent grade (or) Master Degree in eLearning/ Instructional Designing from recognized University / Institute with minimum 55% marks or equivalent grade ● NET Qualified **2. Experience:** ● A minimum of 3 years of experience in educational

	Date of Interview: 30.05.2023 <u>**Venue:**</u> Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016.	projects as an academic expert with a fair knowledge of the development and delivery of online courses, practical knowledge, and experience of working with computer applications. **3. Desirable:** - Preferably M.Phil, Ph.D., - Excellent writing skills in English - Experience and proficiency in ET/ICT - Knowledge of Research Methodology and skills in the development of research tools, collection, and analysis of data, report writing, etc. - Certificate of participation/ completion in online courses or experience as online course coordinator/ admin **4. Age**: Below 40 years
3	**Consultant (Technical)** No of Posts-03 (General - 1, MOODLE - 2) <u>**Remuneration**</u> - ₹45000 per month (consolidated) <u>**Date of Interview:**</u> 31.05.2023 <u>**Venue:**</u> Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016.	**1. Essential Qualification, The candidate shall have:** Master Degree in Computer Science/ Computer Application/ Information Technology/Computer Engineering from a recognized University / Institute with minimum 55% marks or equivalent grade **2. Experience:** <u>For General:</u> A minimum 3 years of working experience in handling Learning Management Systems, Content Management Systems, Creating and management of online courses, Database management of LMS, troubleshooting in LMS, delivery and certification of online courses through LMS. <u>For MOODLE:</u> A minimum 3-year working experience in installing MOODLE, developing and deploying technical features in MOODLE, and creating and managing courses in MOODLE **3. Desirable:** - Certificate in courses related to CMS/ LMS - Certificate of participation/ completion in online courses and/or experience as online course coordinator/ admin **4. Age**: Below 40 years
4	**Data Scientist** No of Posts-01 <u>**Remuneration**</u> - ₹45000 per month (consolidated) <u>**Date of Interview:**</u> 31.05.2023	**1. Essential Qualification, The candidate shall have:** Masters degree in Statistics/Mathematics/ Data Science/ Information and Data Management/ from recognized University / Institute with minimum 55% marks or equivalent grade **2. Desirable:** - Certificate of participation/ completion in online courses and/or experience as online course coordinator/ admin - Understanding of big data management **3. Experience:** A minimum of 3 years experience in data analysis using

	Venue: Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016.	R/SPSS/Python, end-to-end planning of data management and security data working with large scale data and building aggregate tables/databases ready for consumption for data users and policymakers

4. **Age**: Below 40 years |
| 5 | **Graphic Designer** No of Posts- 02

Remuneration - ₹35000 per month (consolidated)

Date of Interview:

01.06.2023

Venue: Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016. | 1. **Essential Qualification, The candidate shall have:** Post Graduate in Multimedia/ Design/ Graphics/Animation/ Art/ Visual Art/ Fine Art from recognized University / Institute with minimum 55% marks or equivalent grade

2. **Desirable:** Proficiency in Corel Draw, Adobe, Page Maker, Photoshop, Illustrator, In Design, etc

3. **Experience:** A minimum of 1 year experience in designing multimedia, graphics, animations, illustrations/ developing advocacy materials etc for educational purposes. Working experience with Indesign, Adobe Suite.

4. **Age**: Below 40 years |
| 6 | **DTP Operator** No of Posts-02 (English -1, Hindi - 1)

Remuneration - ₹ 25000 per month (consolidated)

Date of Interview:

01.06.2023

Venue: Joint Director's Office, 2nd floor, Chacha Nehru Bhawan, (CIET), NCERT, Sri Aurobindo Marg, New Delhi-110 016. | 1. **Essential Qualification, The candidate shall have:** - Graduate in any subject from recognized University / Institute with minimum 55% marks or equivalent grade - One year Diploma/ Certificate course in DTP from recognized University / Institute with minimum 55% marks or equivalent grade

2. **Desirable:** - Skill in designing digital/ eBooks - Skill of working in bilingual (English and Hindi/ English and Urdu/ Urdu and English/ Urdu and Hindi)

3. **Experience:** A minimum of 1-year experience in a reputed publishing house (Govt./ Private) in developing course material/ books/ manuscripts etc. Working experience with Indesign, and Adobe Suite.

Age: Below 40 years |

Candidates will have to report for the skill test/interview on the fixed date and report latest by 9.00 a.m. to the Section Officer (SO), Planning & Research Division (P&RD), Room No.242, CIET 2nd floor, Chacha Nehru Bhawan, CIET, NCERT, New Delhi-110 016 with copies of original certificates and testimonials for verification.

1. The minimum eligibility for each post has to be met by the candidate himself/ herself. It is the responsibility of the candidates to ensure that they fulfill the eligibility conditions in terms of (i) educational qualifications (ii) experience etc.
2. These posts are purely temporary and posts may increase/decrease as per need.
3. Candidates should bring and produce their original certificates along with bio-data in the prescribed format in support of their degree and experiences at the time of interview in face-to-face mode. Only after verifying the original certificates and the relevant work experience, the candidates be allowed to appear for the interview.
4. No TA/DA will be paid for attending the interview.
5. If selected, candidates may be required to join immediately in face-to-face mode.
6. Candidates should produce their written and/or published work, if any, (including their artwork, Multimedia, Graphics, Animation, Audio/Videos/ Advertisements/Promos/Jingles, Books, translation work, Journals, Thesis/Dissertation/ Magazines, portals links, mobile apps store links etc. developed by them) at the time of interview.
7. The Council reserves the right to relax any of the requirements i.e. educational qualification, experience etc. in exceptional cases.
8. Canvassing through any means shall be taken seriously and the candidature is liable to be rejected.
9. Relaxation in age and percentage of marks shall be given as per the Govt. of India norms.

Joint Director
CIET